



HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

Minutes of the Planning and Licensing Committee Meeting held on 14th August 2019 at 7pm in Long Meadow, Village Hall, Headcorn.

Those present: Cllrs Davies, Dungey, Pyman, Selby, Thorogood and Walker.

Clerk: Caroline Carmichael

There were two members of the public present.

1.

- a. Apologies for absence. Were received and accepted from Cllr Tull.
- b. To seek notification on whether anyone intends to film, photograph or record any items of this meeting. There were none recorded.
- c. Declaration of changes to the register of interests: There were none recorded.
- d. Declaration of Pecuniary Interest or other interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the Agenda: There were none recorded.
- e. Requests for Dispensations: There were none recorded.
- f. Declarations of Lobbying: There were none recorded

2. **Public session** (minute book closed)

3. **The minutes of the meeting held on July 10th 2019** were duly approved and signed by the Chair.

4. **Matters arising from the last meeting.**

Hammerstream – The Clerk confirmed that the matter is being dealt with by the enforcement team at MBC. The latest update advised that there was a delay in dealing with matters as the team are dealing with other contentious cases. The Clerk will continue to press for a resolution.

The Meadows Public Inquiry – There is still no news concerning a future date for the Inquiry. The Clerk & Cllr Selby met with Helen Whately recently and she will be following up on this and other G&T issues in Parliament with the relevant ministers.

1 High Street, Headcorn – application on agenda for discussion.

Replacement of MBC waste bin on High Street – It transpires that a new bin has been placed at the bus stop. The Clerk will review and get back to MBC about either replacing the correct bin or removing the part of it that remains.

MBC Local Plan Consultation – this matter was raised in matters for information at the last meeting and will now be discussed at Full Council.



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5. Correspondence other than planning application.

The Clerk had circulated correspondence received from Kent Highways concerning Draft Order SE/3864 PROPOSED STOPPING UP OF HIGHWAY AT FORGE MEADOWS, HEADCORN and confirmed that although the turning circle in Forge Meadows will be reduced it will not affect its function. There is therefore no further action or comments required.

6. To discuss dates and times of scheduled meetings for the planning and licensing committee and agree any changes required.

After a preliminary discussion it was agreed that there was insufficient time to discuss this matter at this meeting and the item would be carried forward to the meeting on the 19th

7. Planning Applications to be considered

19/502318/FULL Larch House 1 Palmers Yard Headcorn Ashford Kent

Removal of existing side white picket fence and rear 1.8m fence panels and insertion of repositioned 2m fence panels. Installation of children's play equipment in front/side garden.

Revised drawings had been submitted but before the committee discussed the detail Cllr Selby noted that the portal indicated that a decision had been issued the day before (13th August) and the application had been approved and the notes stated that there had been no further comments from the Parish Council, this is despite the fact that the Clerk asked for an extension to comment. After further discussion it was agreed that the committee did not disagree with the decision but were unhappy that the Planning Officer had not made contact with the Clerk to ascertain if there were any comments. The Clerk will send comments to the Planning officer in this regard.

19/503175/FULL Woods Cycles North Street Headcorn Ashford Kent

Installation of a new window and timber cladding to front elevation, 3 no. awnings, 1 no. conservation roof light and installation of an external air conditioning unit. Conversion of upper store room to create subsidiary A3 use to main A1 use. (Part retrospective).

The above application was reviewed and the following observations were made:-

- Confirmation of sound (decibels) level for air conditioning unit. Is it possible for this to run silent? In order to protect mitigate any impact on the neighbouring property.
- The application indicates that 10 staff will be employed (some part time) what facilities are being made to accommodate parking by employees
- Opening hours were reviewed and it was agreed that Sunday should be restricted to 10am to 5pm
- The proposed roof light must be non-opening



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The committee agreed that subject to the above conditions they would wish to see the application approved.

Referral to planning committee is not required.

19/501376/LBC 1 - 3 High Street Headcorn Kent TN27 9NH

Listed Building Consent for the installation of external duct to air conditioning unit (works completed).

The above application was discussed and it was noted that the opticians installed the air conditioning unit on the external wall of the property and that is in fact not their property but is owned by the Freeholder.

The committee agreed that the application cannot be further considered until such time as the correct papers are filed and as such the breach in planning conditions remains valid.

19/503481/FULL Agricultural Barn Little Griggs Farm Barns Grigg Lane Headcorn Kent

Conversion and change of use of agricultural barn to residential dwelling together with first floor extension to lean-to, associated parking and residential garden (resubmission of 18/504895/FULL).

The committee noted that little or no regard has been made to the comments made by the Council at the time of the last submission. It was agreed that the comments noted in the minutes of the meeting should be restated and the committee do not wish to see this application approved and referral to planning committee is required.

19/503475/FULL The Chalet North Street Headcorn TN27 9NN

Roof alterations to single storey extension and changes to fenestration front and rear.

The committee reviewed this application and the neighbour's objection comments were noted. It was agreed that this application is as a result of necessity rather than choice as the asbestos roof is unsafe and must be replaced.

The committee could see no reason to refuse the application and wish to see it approved. Referral to planning committee is not required.

8. Licence Applications for Consideration

There were no applications to consider



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9. Planning Appeals to be considered

There were no appeals to consider

10. Planning results

The results were reviewed and no further action is required.

11. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for discussion at future meetings.

It was noted that the Cllrs Selby & Walker together with the Clerk met with Persimmon Homes on 14th August to review their proposals for additional housing on the site adjacent to the site they are currently developing at Gibbs Hill Farm, Grigg Lane, Headcorn. It is likely that the committee can expect to see a planning application in the near future.

It was also noted that there had been further problems with the blocking of the access at Dawkes Meadow and those involved in the incident were there as they had been using the seafood stall sited at The Yard. It was noted that the Clerk had written to MBC on the subject.

There being no other matters for discussion the meeting closed at 19:50 hrs.

Signed.....

Date.....

19-August 2019.....