



HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

Minutes of the Extraordinary Meeting of the Parish Council held on Monday 30th, January 2017 at 7:30pm in Green Room, Village Hall, Headcorn.

Those present were Cllr Selby, Cllr Dungey, Cllr Andrews, Cllr James, Cllr Mather, Cllr Pyman, Cllr Smith and Cllr Walker

Clerk: Caroline Carmichael

There was one parishioner present

1. **Apologies for absence.** Apologies were received and accepted from Cllrs Padbury and Davies due to work commitments. Cllrs Lavender & D'Urso were absent.

To seek notification on whether anyone intends to film, photograph or record any items of this meeting. There were none recorded

Declaration of changes to the Register of Interests: There were none recorded

Declaration of pecuniary or significant interest regarding items on the agenda -There were none recorded

Requests for Dispensation – There were none recorded

Declaration of Lobbying – members of the Council received an email from Crabtree & Crabtree (Headcorn) Ltd regarding Land between Mill Bank, Ulcombe Road and Kings Road, enclosing MBC legal arguments against the Judicial Review.

2. **Public session (minute book closed)**
3. **The minutes of the meeting held on January 11th 2017** were approved and signed as a correct record.
4. **To agree the budget for 2017/18 and to confirm the Parish Precept for 2017/18**
The Chair confirmed that the precept proposals had been discussed at length at a finance meeting, which was well attended by members of the Full Council. The matter was then delayed until HPC received confirmation of the funding and tax base figures from MBC. This confirmation had been received on 23rd January. The resultant proposal was therefore in line with the discussion at the finance group:-

	ANNUAL	PER MONTH
PRECEPT 2016/17	£89.97	£7.50
PRECEPT 2017/18	£96.05	£8.00
INCREASE	£6.08	£0.50



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The Chair pointed out that since HPC were to no longer receive the Local Council Tax Support Grant from MBC, this had significantly affected the increase required in the precept. With this grant still in place the precept requirement would have been a 2.35% increase.

It was acknowledged that the amount of Parish Service Scheme Grant from MBC had increased slightly over last year. The Chair advised the Council that this scheme was subject to a review and the outcome may result in the withdrawal of the same. KALC are currently lobbying on behalf of the Parish councils in this regard.

The clerk and Council reviewed the budget detail and it was noted that legal costs had been partly budgeted and the balance would be covered by held funds.

The Chair sought approval of the proposal, Cllr Andrews proposed acceptance at 7.35% and this was seconded by Cllr Walker. There were no abstentions.

5. To confirm the decision of the Full council on January 11th 2017 to allow the Judicial Review to continue subject to legal advice and to vary this decision if further legal advice had been received indicating a need for review.

The Chair advised that at this time there was nothing further to consider in this regard and the matter would be carried over to the meeting on February 8th and discussed as a Part 2 agenda item.

She did acknowledge that there had been some direct approaches to Councillors and our Legal Counsel had advised that the council should not be intimidated by these approaches.

6. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at following meeting

There were no matters for discussion

Parishioners Questions (Meeting adjourned – minute book closed)

There being no further matters for discussion the meeting closed at 7:50 pm

Approved by:

Date:

2/2/17



LOCAL COUNCIL
AWARD SCHEME
FOUNDATION



MEMORANDUM FOR THE RECORD

TO: THE BOARD OF DIRECTORS
FROM: [Name]
SUBJECT: [Subject]

1. On [Date], [Name] presented a report on [Subject]. The report stated that [Summary of findings].

2. The Board discussed the report and the findings. It was noted that [Summary of discussion].

3. The Board resolved to [Action taken].

4. The Board also discussed [Other item].

5. The Board resolved to [Action taken].

6. The Board also discussed [Other item].

7. The Board resolved to [Action taken].

8. The Board also discussed [Other item].

9. The Board resolved to [Action taken].

10. The Board also discussed [Other item].

11. The Board resolved to [Action taken].

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