



HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

Minutes of the Parish Council Open Spaces Committee Meeting held on Monday 18th March 2019 at 7pm in the Green Room, Village Hall, Headcorn.

Those present: Cllrs Evenden, Dungey, Mather (Chair), Selby, and Walker.

Clerk: Georgina Jackson

1.
 - a. **Apologies for absence.** Apologies were received from Cllr James with reasons given for absence. It was resolved that the apologies be accepted.
 - b. **To seek notification on whether anyone intends to film, photograph or record any items of this meeting.** There were none recorded.
 - c. **Declaration of changes to the register of interests:** There were none recorded.
 - d. **Declaration of Pecuniary Interest or other interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the Agenda:** There were none recorded.
 - e. **Requests for Dispensations:** There were none recorded.
 - f. **Declarations of Lobbying:** There were none recorded.

2. **Public session** (minute book closed)

3. **The minutes of the last meeting held on January 14th 2019** were approved and signed by the Chairman.

4. **Matters arising from the last meeting.**

Area behind Costa Coffee – It was reported that Veg In The Shed have now vacated this site and it is thought that the Cushty Crab owner may still pursue a licence application.

Sign posts on High Street –. The Clerk will continue to report on this item, but Kent County Council have confirmed that this is not a priority matter.

Dawkes Meadow – It was reported that this has been reported to Kent County Council. A further option is to consider HPC buying a pump once Kent County Council have undertaken their works.

ROSPA Independent inspection of Play Area and Open Spaces – The Clerk is managing all remedial matters identified, any issues would be reported should they arise.

Parking arrangements in the village – It was reported that the results of the Newquay Town Council survey may be able to assist the Parish Council in the future.

Scattering of ashes at Parish Burial Ground – Cllr. Dungey is investigating wording for the proposed signage to identify the area for scattering of ashes.

Extension to the existing burial ground at the rear of the Methodist Church – It was reported that this matter has been escalated inside MBC and a response is awaited.



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Mowing of open spaces – It was reported that the Clerk is liaising with another new S106 Officer, the fourth in recent months so hopefully this will be concluded soon.

Spires Ash – The dredging / filtering of the pond remains an ongoing matter.

Section 106 funds – the Clerk is still awaiting a response from MBC regarding a deed of variation that would permit the spending of funds on various Open Spaces projects. As reported above there is now a new S106 Officer so this should now be progressed.

Lenham Road. It was reported that Kent County Council are in discussion with Crest Nicholson regarding the footpath through to Grigg Lane and hopefully now the original plan can be progressed.

To consider siting for Millennium Beacon – Kent County Council and the steward are reviewing the proposed position of the Beacon.

Christmas Lights, trees – a quotation is awaited for the lights.

Village Inspection Walk, Methodist Church – The trees at the front of the church are overwhelmed with Ivy; The Clerk has spoken with the tree warden and the only option is to cut back the Ivy. The Clerk is to obtain authorisation from the Church.

North Street – the Planning Committee are reviewing an application for a change of use to a Vets practice.

5. To receive a Budget Analysis report

The Budget Analysis report was received and noted.

6. To discuss the correction of the Headcorn Relief Map at the entrance to Foremans Walk.

After discussion it was resolved to contact a specialist builder to look at the feasibility of moving the plaque and to obtain a quotation for undertaking the works.

7. To consider purchase of new step ladder for use by Lengthsmen.

It was resolved to approve the purchase of a new step ladder at a cost of £385 including VAT, primarily for the Lengthsmens' Health & Safety.

8. To consider participation in South East in Bloom.

After discussion it was agreed not to participate in South East in Bloom this year. This needs to be reviewed in the Autumn and engagement with parishioners needs to be undertaken.

9. To discuss High Street planting for Summer 2019 and agree actions required.

This will be discussed later under Village Inspection Report.

10. To discuss the planter at the White Horse Public House and agree actions required.

It was resolved to proceed with the planter and discussion around working on the adjacent plaque will be discussed at a further meeting. It was also agreed to accept the proposed donation.



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11. To consider the use of Parsonage Meadow by Headcorn Football Club and agree actions required.

It was agreed for Headcorn Football Club to continue to use Parsonage Meadow for football but to remain mindful of health & safety hazards with bad weather and to avoid any particularly boggy areas.

12. To consider promotional signs for Hoggs Bridge Green and agree actions required.

The following wording was agreed:-

“Additional youth and adult recreational facilities and gym equipment can be found at Hoggs Bridge Green, Ulcombe Road”.

It was also agreed that the adjacent map should be a simple schematic map.

13. To consider quotation for the wooden direction sign post on Kings Road and agree actions required.

It was reported that a quotation is awaited and that the members grant has been approved.

14. To consider entry into the annual Kent Men of Trees “Trees in the Village Competition” and agree actions required.

It was agreed for Headcorn Parish Council to enter the Kent Men of the Trees, Trees in the Village Competition 2019.

15. Village Inspection Walk

(a) Issues arising and actions to be taken.

War memorial planter. It was agreed that a Parish Councillor or Lengthsman would undertake the planting.

Refresh Foremans Walk historic wall sign. It was agreed for the Lengthsman to investigate the feasibility of refreshing the slate memorial plaque on the wall near the pump.

Summer basket outside Rushford Lodge. It was agreed for the clerk to investigate ownership of lamp post number 5 to ensure that it is owned by the parish council, to site a new hanging basket.

PROW/ ecology on path from Grigg Lane to Lenham Road. It was agreed that the Clerk would contact Kent Wildlife Trust to advise on the best ecology along the path from Grigg Lane to Lenham Road and surrounding area / ponds before the scheduled meeting. Cllr Evenden has agreed to attend the meeting on 4th April on behalf of HPC.

Staggered Barriers at Grigg Lane and Lenham Road. It was agreed that both Grigg Lane and Lenham Road both require staggered barriers, for residents’ Health & safety. The Clerk will investigate the feasibility / costs of these safety barriers.



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Hoggs Bridge Green – Four new green direction signs from Days Green to Hoggs Bridge Green. It was agreed to have three or four direction signs with a walking man on them.

It was agreed to situate the signs at the following locations:

- Site new plinth inside the corner of Days Green play area to include pictures of the outdoor exercise equipment and schematic directions to Hoggs Bridge Green.
- The School side of Kings Road, on existing library post.
- The corner of Ulcombe Road / Kings Road, on or around the new refurbished signpost.
- On the gate to the Hoggs Bridge Green play area, naming the site.

Ulcombe Road sign renewal. It was agreed to replace the bin lid on the refurbished signpost.

Days Green Bench nearest Dawkes Meadow – It was agreed that pierced matting is needed for underneath the bench, so that the grass can grow through it, rather than concrete slabs.

(b) Date of next Walk.

Clerk to schedule all the 2019/2020 walks and circulate.

16. To receive correspondence and action as necessary.

Monthly Play Area Inspection Sheet, Maidstone Borough Council – It was agreed for the Clerk to review the inspection and liaise with the Lengthsman appropriately on the remedial matters highlighted by MBC, not of which are urgent.

17. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for discussion at future meetings.

There were none.

There being no other matters for discussion the meeting closed at 20:15 hrs.

Signed..... Date.....