

HEADCORN PARISH COUNCIL



Parish Office Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR
Tel: 01622 892496 Email: clerk@headcorn.org.uk

Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the meeting of the STAFFING COMMITTEE for Headcorn Parish Council will be held on **Wednesday September 16th, 2020 at 7:00pm**

This meeting will be held remotely under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely.

All members of the Council are summoned to participate to consider and resolve upon the business to be discussed. The agenda is set out below.


C Carmichael (Parish Clerk)
10th September 2020

Members of the Public and Press are encouraged to attend the meetings and there is an opportunity to address the Committee at the beginning of the meeting.

BUSINESS TO BE TRANSACTED

1. Election of Chair
2. (a) Apologies for absence received and confirmed by the Council.
(b) Enquiry whether anyone intends to film, photograph, or record any of the meeting.
(c) Declaration of Changes to the Register of Interests.
(d) Declarations of Pecuniary other significant Interests
(e) Requests for Dispensations.
(f) Declarations of Lobbying.
3. Public Session (Minute book closed)
4. To resolve that the minutes of the Staffing Committee Meeting held on 27th July 2020 be taken as read, confirmed as a correct record, and signed by the Chairman.
5. Matters arising
6. To discuss the end of probation for the Clerk designate and agree actions required.
7. To further discuss the appointment of a Lengthsmen.
8. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next meeting.

Meeting Closed