

HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR

Tel: 01622 892496 Email: clerk@headcornpc.org.uk



Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the COUNCIL for Headcorn will be held on **Wednesday 9th September 2020 at 7:30pm**

This meeting will be held remotely under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely.

All members of the Council are summoned to participate to consider and resolve upon the business to be discussed. The agenda is set out below.

A handwritten signature in black ink, appearing to read 'C Carmichael'.

C Carmichael (Parish Clerk)

4th September 2020

Members of the Public and Press are encouraged to come to the meetings and there are opportunities to address the Council, at the beginning and end of the meeting.

BUSINESS TO BE TRANSACTED

1.
 - (a) Apologies for absence received and confirmed by the Council.
 - (b) Enquiry whether anyone intends to film, photograph, or record during this meeting.
 - (c) Declaration of changes to the Register of Interests.
 - (d) Declarations of pecuniary or significant Interest regarding items on the agenda
 - (e) Requests for Dispensations.
 - (f) Declarations of Lobbying.
2. **Public Session** (Meeting adjourned – minute book closed)
3. To receive: -
 - (a) Community Warden Report.
 - (b) Information regarding police issues in the village, as available
4. To resolve that the minutes of the Council Meeting held on Wednesday 12th August 2020 be taken as read, confirmed as a correct record, and signed by the Chairman.
5. Matters arising from previous minutes
6. Finance
 - (a) To review and agree the following: -
 - i Schedule of Online Payments for September 2020
 - ii Income for month ended August 2020
 - iii Bank reconciliation for month ended August 2020
 - (b) Consider replacement of existing website and agree actions required
 - (c) To record closure of Nat West Business accounts and discuss a suitable replacement

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(d) To record receipt of the NALC 2020-21 National Salary Award

7. To consider the disposal of litter in the village and agree actions required.
8. To discuss the appointment of a Lengthsmen and agree action required.
9. **Correspondence:** - To receive and action as required
10. **To receive the minutes of the following committees for information and to raise any queries arising from them: -**

Planning Committee - August 24th, 2020

11. To Receive Reports from the following Working Groups and action as required: -
 - Finance Group**
 - Emergency Plan Group**
 - Remembrance Day Parade Group**
 - Communications Group**
 - Speedwatch Group**
 - Days Green Inspection**
12. **To receive reports from any External Meetings** attended by Councillors and agree any action required.
13. **Matters for information**, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at following meeting

Parishioners Questions (Meeting adjourned – minute book closed)

Meeting Closed