

HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR
Tel: 01622 892496 Email: clerk@headcornpc.org.uk



Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the meeting of the PLANNING AND LICENSING COMMITTEE for Headcorn Parish Council will be held on **Wednesday 27th May 2020 at 7:00pm**

This meeting will be held remotely under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely.

All members of the Council are summoned to participate to consider and resolve upon the business to be discussed. The agenda is set out below.

C Carmichael (Parish Clerk)
17th May 2020

Members of the Public and Press are encouraged to attend the meetings and there is an opportunity to address the Committee at the beginning of the meeting.

BUSINESS TO BE TRANSACTED

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **(a) Apologies for absence received and confirmed by the Council.**
(b) Enquiry whether anyone intends to film, photograph, or record during this meeting.
(c) Declaration of changes to the Register of Interests.
(d) Declarations of pecuniary or significant Interest regarding items on the agenda
(e) Requests for Dispensations.
(f) Declarations of Lobbying.
4. **Public Session (Meeting adjourned – minute book closed)**
5. **To resolve that the minutes of the meeting held on 24th February 2020 be taken as read, confirmed as a correct record and signed by the Chairman.**
6. **To receive an update about matters arising from the last meeting.**
7. **Correspondence other than that concerning the planning applications on the agenda**
8. **To consider the Terms of Reference for the Committee and agree any changes or amendments required.**
9. **Planning Applications to be considered**

The committee will review the detail of the planning applications considered and the decisions as recorded by the Clerk.

7. **Licence Applications to be considered**

There are no applications for consideration

8. **Planning Appeals to be considered**

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There are no appeals for consideration

9. **Planning Results**
10. **Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for discussion at future meetings**

Meeting Closed