

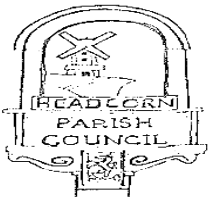
# HEADCORN PARISH COUNCIL



## Burial Ground at the Rear of the Methodist Church

### **These Terms and Conditions apply from 1<sup>st</sup> June 2019**

1. Notice is to be given to the Clerk at least two working days before any interment in every case, exclusive of Sunday, Christmas Day, Good Friday and Bank Holidays (emergencies excepted).
2. All Fees and Charges are payable to Headcorn Parish Council and must be sent to the Clerk when any notice or order is given and before notice is accepted. Charges apply where the person to be interred or in respect of whom the right is granted is, or immediately before his or her death was an inhabitant or parishioner of the Parish of Headcorn or, in the case of a still-born child, where the parents (or one of them) are, or at the time of the interment were such inhabitants or parishioners.  
In all other cases interment and purchase of Exclusive Right of Burial, fees will be doubled.
3. The Registrar's Certificate or the Coroner's Order for Burial must be delivered to the Clerk prior to interment. The name of the parish or district from which the deceased is removed and all other information required must be stated on the prescribed Notice of Interment form at the time of paying the Fees and Charges.
4. No burial can take place before 10 a.m. nor after sunset, nor on a Sunday, Christmas Day or Good Friday without special permission.
5. The Exclusive Right of Burial must be purchased before a burial in an earthen grave or an interment of ashes will be permitted.
6. Burial in an earthen grave: Earthen graves shall be dug to a maximum of 9 foot by 4 foot and wooden or biodegradable coffins to a maximum size of 6 foot 6 inches x 2 foot 2 inches should be used. No earthen grave shall be of a depth of less than five feet, or in the case of the interment of a child under six years, 4 foot.
7. Interment of ashes: Cremated ashes must be placed in a wooden or biodegradable container and shall be interred at a depth of not less than 2 foot. A maximum of two adjacent interments shall be permitted in each reserved space in the ashes sections. Ashes may be interred in an earthen grave if space permits, subject to the permission of the Parish Council.



# HEADCORN PARISH COUNCIL



8. Scattering of cremated remains may only take place with expression permission of the Parish Council and in the area designated, unless otherwise agreed.

9. No raised ground will be permitted to any grave, and it shall be the responsibility of the undertaker and the person ordering the opening of the grave to check the grave subsequently and to render the surface level. The undertaker and the person ordering the opening of the grave shall arrange for the grave, on being closed, to be turfed or re-turfed as may be necessary, and the Council's decision as to whether such work shall be necessary, or satisfactorily carried out, shall be final. Only gravediggers approved by the Parish Council may be employed to dig graves or the plots for the interment of cremated remains.

10. Internment will take place in the next available plot. There is no forward sale of plots or reservations made.

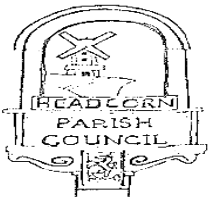
11. No owner of any purchased ground shall have the privilege of transferring the Exclusive Right of Burial in the same to any person other than relations by blood or marriage without the consent of the Parish Council, and all transfers must be approved by the Parish Council and duly registered at the expense of the applicant at such fee as may be determined from time to time.

12. On earthen graves either a headstone or a plain wooden cross will be permitted. No headstone or plain wooden cross when erected shall exceed 2 foot 6 inches in height, or 2 foot in width. Headstones shall be installed by use of a stainless steel pin into the ground and the base of the headstone in accordance with the safety specifications of the National Association of Memorial Masons. A small inscription plaque may, subject to Regulation 12, be attached to a wooden cross.

Mini Headstones in the Ashes Section shall not exceed 21inches x 15inches x 22inches high.

13. Drawings to scale of every headstone or tablet with a statement of the proposed position on the grave space and the proposed material, plus a copy of every inscription, shall be submitted to the Parish Council for its approval and be deposited with the Clerk. No headstone or tablet shall be erected or placed in the burial ground without such approval.

14. All monuments shall be kept in good condition by the owners thereof respectively, and in default the same shall be forfeited to the Parish Council, which shall be entitled to take possession thereof and all the ground belonging thereto and to remove or alter any such monuments, headstones or tablets in any way deemed necessary or desirable for the due order of the burial ground. Grave owners are encouraged to take out insurance to cover damage to their memorials.



# HEADCORN PARISH COUNCIL



15. Floral tributes may be placed on the graves and in the ashes interment areas but, in the interests of the safety of the general public, no glass containers or covers shall be allowed. No form of enclosure, e.g. wire netting, fencing or kerb stones shall be permitted. All items placed on the graves or ashes section shall be subject in all cases to the approval of the Parish Council which shall reserve to itself the absolute right to remove any items it considers unsuitable or to have become unsightly, including trees or shrubs or other plants that the Parish Council considers to be unsuitable.

16. These Regulations may be varied or waived at the sole discretion of the Parish Council Open Spaces Committee which has regular publicised meetings, which the public may attend.

Adopted by Headcorn Parish Council Open Spaces Committee on 15<sup>th</sup> May 2019

Clerk  
Mrs Caroline Carmichael  
The Parish Office  
Headcorn Village Hall  
Church Lane  
Headcorn  
TN27 9TZ

Phone: 01622 892496  
Email: [clerk@headcornpc.org.uk](mailto:clerk@headcornpc.org.uk)