



HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the OPEN SPACES COMMITTEE for Headcorn will be held on **Wednesday 16th September 2020 at 8:00pm**

This meeting will be held remotely under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely.

All members of the Council are summoned to participate to consider and resolve upon the business to be discussed. The agenda is set out below.

Signed by


Caroline Carmichael Clerk
14th September 2020

Members of the Public and Press are encouraged to come to the meetings and there is an opportunity to address the Council near the beginning of the meeting.

BUSINESS TO BE TRANSACTED

1. Election of a Chairman
2. (a) Apologies for absence received and confirmed by the Council.
(b) Enquiry whether anyone intends to film, photograph, or record any of the meeting.
(c) Declaration of Changes to the Register of Interests.
(d) Declarations of Pecuniary or other significant Interests
(e) Requests for Dispensations.
(f) Declarations of Lobbying.
3. **Public Session** (Meeting adjourned – minute book closed).
4. To resolve that the minutes of the Committee Meeting held on July 13th, 2020 be taken as read, confirmed as a correct record and signed by the Chairman.
5. To receive an update on matters arising from the last meeting.
6. To receive a Budget Analysis report
7. To receive correspondence and action as necessary.
8. Consider recommendations and quotation from Treecycle Tree Care for work at Spires Ash.
9. To consider the environment and ecology of Spires Ash pond and agree actions required.



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10. To discuss the RoSPA reports for Hoggs Bridge and Days Green and agree actions required.
11. To review quotation for the extension to the footway at the burial ground and agree action required.
12. To discuss the misaligned posts in the High Street and agree actions required.
13. Village Inspection Walk report
 - (a) Issues Arising and any actions to be taken.
 - (b) Date of next walk i
14. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next meeting.

Meeting Closed