



HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the COUNCIL for Headcorn will be held on **Monday 16th November 2020 at 7:00pm**

This meeting will be held remotely under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely.

All members of the Council are summoned to participate to consider and resolve upon the business to be discussed. The agenda is set out below.

Signed by

Stefan Christodoulou Clerk
11/11/2020

Members of the Public and Press are encouraged to come to the meetings and there is an opportunity to address the Council near the beginning of the meeting.

BUSINESS TO BE TRANSACTED

1. (a) Apologies for absence received and confirmed by the Council.
(b) Enquiry whether anyone intends to film, photograph, or record any of the meeting.
(c) Declaration of Changes to the Register of Interests.
(d) Declarations of Pecuniary or other significant Interests
(e) Requests for Dispensations.
(f) Declarations of Lobbying.
2. **Public Session** (Meeting adjourned – minute book closed).
3. To resolve that the minutes of the Committee Meeting held on September 14th, 2020 be taken as read, confirmed as a correct record and signed by the Chairman.
4. To receive an update on matters arising from the last meeting.
5. To receive a Budget Analysis report
6. To receive correspondence and action, as necessary.
7. To consider revision to the current Open Spaces Bye Laws for Parish Council land and agree next steps required.
8. To consider Hanging Baskets or alternatives as floral decorations for the High Street for Summer 2021 and agree actions required.



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9. Review Open Spaces risk assessment and agree any actions required.
10. Consider Ecology Report for Spires Ash Pond and agree actions required.
11. To consider if provision for disabled people to reach graves be made and what form should it take?
12. To consider the area adjacent to the children's story telling area and agree what is required.
13. To consider quotation for removal of diseased oak tree and reduction of sycamore tree on Days Green and agree actions required.
14. To consider the re-siting of the compost bin at the burial ground, agree costings and action required.
15. Village Inspection Walk report
 - (a) Issues Arising and any actions to be taken.
 - (b) Date of next walk
16. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next meeting.

Meeting Closed