

HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR

Tel: 01622 892496 Email: clerk@headcornpc.org.uk



Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the COUNCIL for Headcorn will be held on **Wednesday 13th January 2021 at 7:30pm**

This meeting will be held remotely under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely.

All members of the Council are summoned to participate to consider and resolve upon the business to be discussed. The agenda is set out below.

S Christodoulou (Parish Clerk)

8th January 2021

Members of the Public and Press are encouraged to join the virtual meeting, by pre-arranged request to the Clerk's office and there are opportunities to address the Council, at the beginning and end of the meeting.

BUSINESS TO BE TRANSACTED

1.
 - (a) Apologies for absence received and confirmed by the Council.
 - (b) Enquiry whether anyone intends to film, photograph, or record during this meeting.
 - (c) Declaration of changes to the Register of Interests.
 - (d) Declarations of pecuniary or significant Interest regarding items on the agenda
 - (e) Requests for Dispensations.
 - (f) Declarations of Lobbying.
2. **Public Session** (Meeting adjourned – minute book closed)
3. To receive: -
 - (a) Community Warden Report.
 - (b) Information regarding police issues in the village, as available
4. To resolve that the minutes of the Council Meeting held on Wednesday 9th December 2020 be taken as read, confirmed as a correct record, and signed by the Chairman.
5. Matters arising from previous minutes.
6. Finance
 - (a) To review and agree the following: -
 - i Schedule of Online Payments for January 2020
 - ii Income for month ended December 2020.
 - iii Bank reconciliation for month ended December 2020.
 - iv Budget Analysis for the year 2020/21
7. To further discuss methods to restrict vehicle access to Days Green and to consider quotation for additional CCTV installation at the area.

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8. To discuss the recruitment of new councillors.
9. To agree steps and additional cost implications of keeping the Days Green Public Conveniences open during the Government imposed Lockdown due to Coronavirus.
10. Planning Applications to be considered: -

20/506042/FULL 23 Oak Farm Gardens Headcorn Ashford Kent TN27 9TZ
Demolition of existing garage and erection of a single storey front and side extension

20/505933/FULL The Grange Southernden Road Headcorn Kent TN27 9LL
Retrospective application for change of use of land to residential and installation of 2no. underground LPG storage vessels and 2no. sewage treatment tanks.

20/506044/FULL 12 Down's Close Headcorn Kent TN27 9UG
Erection of a single storey front and rear extension together with conversion of the garage. Loft conversion with rear dormer and roof lights to the front.
11. To review and adopt the following Headcorn Parish Council policies, statements, or procedures.
 - Learning & Development
12. **Correspondence:** - To receive and action as required
13. To receive the minutes of the following committees for information and to raise any queries arising from them: -

Planning Committee – December 21st, 2020
14. To Receive Reports from the following Working Groups and action as required: -

Finance Group
Emergency Plan Group
Remembrance Day Parade Group
Communications Group
Speedwatch Group
Days Green Inspection
12. **To receive reports from any External Meetings** attended by Councillors and agree any action required.
13. **Matters for information**, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at following meeting

Parishioners Questions (Meeting adjourned – minute book closed)

Meeting Closed