



HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL OPEN SPACES for Headcorn will be held on **Monday 18th January 2021 at 7:00pm**

This meeting will be held remotely under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely.

All members of the Council are summoned to participate to consider and resolve upon the business to be discussed. The agenda is set out below.

Signed by

Stefan Christodoulou Clerk
13th January 2021

Members of the Public and Press are encouraged to come to the meetings and there is an opportunity to address the Council near the beginning of the meeting.

BUSINESS TO BE TRANSACTED

1. (a) Apologies for absence received and confirmed by the Council.
(b) Enquiry whether anyone intends to film, photograph, or record any of the meeting.
(c) Declaration of Changes to the Register of Interests.
(d) Declarations of Pecuniary or other significant Interests
(e) Requests for Dispensations.
(f) Declarations of Lobbying.
2. **Public Session** (Meeting adjourned – minute book closed).
3. To resolve that the minutes of the Committee Meeting held on November 16th 2020 be taken as read, confirmed as a correct record and signed by the Chairman.
4. To receive an update on matters arising from the last meeting.
5. To receive a Budget Analysis report
6. To receive correspondence and action as necessary.
7. To consider the purchase of a chainsaw and related PPE together with sending the head Lengthsman on the associated training course.
8. To consider the installation of a new door at Days Green Store and agree actions required



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9. Village Inspection Walk report
 - (a) Issues Arising and any actions to be taken.
 - (b) Date of next walk

10. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next meeting.

Meeting Closed