



## HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR  
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

### **Minutes of the Planning & Licensing Committee of Headcorn Parish Council meeting held remotely on Monday 25<sup>th</sup> January 2021 at 7:00pm**

Those in attendance: Cllrs Dungey, Pyman, Selby, Thomas, Thorogood and Walker

Clerk: Stefan Christodoulou and Caroline Carmichael

It is noted that the Clerk had publicised the meeting and invited attendees to contact the Clerk if they wished to be admitted to the online meeting. There was one request to join the meeting from Mr. and Mrs Scott.

1. (a) **Apologies for absence received and confirmed by the Council** were received and accepted from Cllr Davies.  
(b) **Enquiry whether anyone intends to film, photograph, or record during this meeting.** There were none recorded.  
(c) **Declaration of changes to the Register of Interests.** There were none recorded.  
(d) **Declarations of pecuniary or significant Interest regarding items on the agenda.**  
Cllr Selby wanted it known that she is a neighbour of the property in the Correspondence.  
(e) **Requests for Dispensations.** There were none recorded.  
(f) **Declarations of Lobbying.** There were none recorded.
2. **Public Session (Meeting adjourned – minute book closed)**
3. **To resolve that the minutes of the meeting held on Monday 21<sup>st</sup> December 2020 be taken as read, confirmed as a correct record, and signed by the Chairman.**  
The minutes were confirmed as a correct record and will be signed by the Chair. This was agreed with Council given the remote nature of the meeting.
4. **Matters arising from the last meeting.**  
**Hammerstream:** – Activity at the site was reported in late January 2021 with the construction of a chain link fence alongside the Highway. There is no clear intention for the activity and HPC have reported the activity to the enforcement team at MBC. It has also been reported to KCC as there is some concern that the fence has been erected on Highway land. It was also noted that some residents have reported the activity to the police. MBC enforcement team would be visiting the site later this week. The Clerk's Office will remain vigilant of this situation.  
**Acers Place, Lenham Road, Headcorn:** – Given the non-determination of application 20/504079/FULL the issue of outstanding enforcement action remains. The Clerk's office will write again to MBC copying our Borough Councillors.



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**Ash Gardens, Lenham Road, Headcorn:** – The situation continues as previously reported December 2020) regarding the lack of enforcement action. The Clerk's office has escalated the matter to our Borough Councillors and will press for a resolution.

**Caravans on land adjacent to Woodside Farm:** - The situation continues as previously reported December 2020) regarding the lack of enforcement action. The Clerk's office has escalated the matter to our Borough Councillors and will press for a resolution

**Lack of Enforcement Action:** - A letter from Ulcombe Parish Council and Headcorn Parish Council to the management team at MBC has been drafted by the Chair of UPC. The letter was felt not to strike the right tone – as previously reported. The Clerks office has reverted to the Chair of UPC with some suggestions for inclusion within the letter.

### 5. Correspondence other than that concerning the planning applications on the agenda.

Oaklands, Lenham Road Headcorn – HPC have received confirmation that an enforcement notice has been issued regarding the unlawful entrance at this property. The Clerks office will monitor the situation but it is noted that this property is within the Parish of Ulcombe.

### 6. Planning Applications to be considered.

The following applications were considered remotely by the Committee and the decisions are recorded here: -

#### 20/506125/FULL Bramley House 8 Kings Road Headcorn Ashford Kent.

Erection of a single storey side and rear extension to dwelling and erection of detached double garage with store and home office.

The above application was reviewed at committee last evening and it was agreed that the committee wish to see the application approved. Referral to committee is not required.

#### 21/500180/FULL Waterman Quarter Bletchenden Road Headcorn Ashford Kent.

Creation of a 100m2 wildlife pond with a 3m buffer all around, roughly circular with shallow, graded sides and a maximum depth of 2m. The pond will be fenced around the outside with an access gate (resubmission of 20/504775/FULL).

The above application was reviewed at committee last evening and it was agreed that the committee wish to see the application approved. Referral to committee is not required.

A handwritten signature in black ink, appearing to be 'N. J.' or similar, written in a cursive style.



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**21/500107/TPOA 10 Down's Close Headcorn Kent TN27 9UG.**

TPO Application for 4 x Oak trees to cut back the overhanging branches of the boundary fence as shown in photos.

The above application was reviewed at committee last evening and it was agreed that the committee wish to see the application approved. Referral to committee is not required.

**21/500203/FULL 6 Old Hall Park Headcorn Kent TN27 9EW.**

Change of use of agricultural land to residential garden.

The above application was reviewed at committee last evening and it was agreed that the committee wish to see the application approved. Referral to committee is not required.

**7. Licence Applications for Consideration**

There were no License Applications to consider.

**8. Planning Appeals to be considered**

**20/504443/FULL 40 Oak Farm Gardens Headcorn Ashford.**

The appellant is challenging the decision of MBC to refuse their planning permission. HPC planning committee had sought approval for this application and as such would not be making further representation.

**9. Planning results**

Planning results to follow.

**10. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for discussion at future meetings.**

There being no further matters for consideration the meeting was closed at 8.00pm

Signed.....

Date.....10-2-21.....

