



HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

Minutes of the Meeting of Headcorn Parish Council held remotely on Wednesday 27th January 2021 at 7:30pm.

Those present: Cllrs Dungey, James, Pyman, Selby, Thomas, Thorogood and Walker.

Clerk: Stefan Christodoulou and Caroline Carmichael
Assistant Clerk: Not present

It is noted that the Clerk had publicised the meeting and invited attendees to contact the Clerk if they wished to be admitted to the online meeting.

1.
 - a. Apologies for absence were received and accepted from Cllrs Davies and Mather.
 - b. To seek notification on whether anyone intends to film, photograph or record any items of this meeting. There were none recorded.
 - c. Declaration of changes to the register of interests: There were none recorded.
 - d. Declaration of Pecuniary Interest or other interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the Agenda: There were none recorded.
 - e. Requests for Dispensations: There were none recorded.
 - f. Declarations of Lobbying: There were none recorded.
2. **Public session** (minute book closed)
3. **The minutes of the meeting held on Wednesday January 13th, 2021** were duly approved and will be signed by the Chair. Matters arising from these minutes will be taken at the next Full Council meeting on February 10th, 2021.
4. **To agree the budget for 2021/22 and confirm the Parish Precept for 2021/22**
The Council reviewed and discussed the draft budget, it was noted: -
 - The tax base for 2021/22 was declared at 1766.30.
 - Maidstone Borough Council had awarded a Parish Services Grant at £8,236

The Council agreed to reallocate the budget from the Citizens Advice Bureau, that facilitates one monthly session in Headcorn Library. The utilization of this service in 2019 was exceptionally low and there were no sessions in 2020 (apart from January) due to COVID-19 restrictions. The service could be reinstated at a future date if there was a call for the same. This allowance will be reallocated, £600, to a budget item for new trees and the replacement of trees that fall/have to be removed and hedging on green spaces within the Village. The Council also decided to find a new way to disseminate any further newsletters that may be created so as not to incur a financial burden on the Parish. Production costs will be met



HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

from office running costs. This allowance will be reallocated, £1500, to a budget item for new trees and the replacement of trees that fall/must be removed and hedging on green spaces within the Village.

It is noted that the Council agreed that there is precept requirement is £264,568.72 but given current levels of funding held by the Council there would be an amelioration of funds that would reduce the levels of reserve held to one that is commensurate with the income of the Council.


The resultant precept was therefore agreed as follows: -

Proposed precept	Annual Precept per Band D property	Annual Increase over 2020/21	Monthly Increase over 2020/21	Percentage Increase over 2020/21
£218,332.72	£123.61	£1.05	£0.09	0.86%

It was agreed that the Chair and Clerk would sign the Local Government Finance Act 1992 Parish Precept Requirement for 2021/22 and the Clerk will send to MBC in time for the agreed deadline for submission of 29th January 2021.

5. **Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for discussion at future meetings.**

There being no other matters for discussion the meeting closed at 20.01 hrs.

Signed  Date 17/3/21