



## HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR  
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

### Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL OPEN SPACES for Headcorn will be held on **Monday 15<sup>th</sup> March 2021 at 7:00pm**

This meeting will be held remotely under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely.

All members of the Council are summoned to participate to consider and resolve upon the business to be discussed. The agenda is set out below.

Signed by

*Stefan Christodoulou Clerk*  
10<sup>th</sup> March 2021

Members of the Public and Press are encouraged to come to the meetings and there is an opportunity to address the Council near the beginning of the meeting.

### BUSINESS TO BE TRANSACTED

1. (a) Apologies for absence received and confirmed by the Council.  
(b) Enquiry whether anyone intends to film, photograph, or record any of the meeting.  
(c) Declaration of Changes to the Register of Interests.  
(d) Declarations of Pecuniary or other significant Interests  
(e) Requests for Dispensations.  
(f) Declarations of Lobbying.
2. **Public Session** (Meeting adjourned – minute book closed).
3. To resolve that the minutes of the Committee Meeting held on January 18<sup>th</sup>, 2021 be taken as read, confirmed as a correct record and signed by the Chairman.
4. To receive an update on matters arising from the last meeting.
5. To receive a Budget Analysis report
6. To receive correspondence and action as necessary.
7. To consider fencing the area at the rear of the Methodist Church known as Long Meadow (Burial Ground)
8. To consider the quotation to repair the footpath in the centre of the burial ground and to extend the edging and path through the wooded area known as Long Meadow.



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9. To discuss quotation for replacement of poles on High Street and agree actions required.
10. To consider the purchase of hedging to fill two large gaps in the Days Green hedge boundary with Culpeper Court.
11. To discuss what to do with the old flower baskets and what colours might be preferred in the new baskets planting.
12. To discuss the purchase of a portable generator for the Lengthsmen.
13. To discuss revised quotation for hedge planting at Long Meadow, burial ground extension.
14. Village Inspection Walk report
  - (a) Issues Arising and any actions to be taken.
  - (b) Date of next walk
15. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next meeting.

Meeting Closed