

# HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR

Tel: 01622 892496 Email: [clerk@headcornpc.org.uk](mailto:clerk@headcornpc.org.uk)



## Notice of meeting of the Parish Council.

Dear Sir / Madam

I give you notice that the Meeting of the COUNCIL for Headcorn will be held on **Wednesday 14<sup>th</sup> April 2021 at 7:30pm.**

This meeting will be held remotely under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely.

All members of the Council are summoned to participate to consider and resolve upon the business to be discussed. The agenda is set out below.

A handwritten signature in black ink, appearing to read 'S Christodoulou'.

**S Christodoulou (Parish Clerk)**

9<sup>th</sup> April 2021

Members of the Public and Press are encouraged to join the virtual meeting and there are opportunities to address the Council, at the beginning and end of the meeting. If you wish to attend the details are as follows: -

<https://us02web.zoom.us/j/84891292177?pwd=bFdjbVljSE4xS3ltK0o0aXYrSGVKQT09>

Meeting ID: 848 9129 2177

Passcode: 703556

### **BUSINESS TO BE TRANSACTED**

1.
  - (a) Apologies for absence received and confirmed by the Council.
  - (b) Enquiry whether anyone intends to film, photograph, or record during this meeting.
  - (c) Declaration of changes to the Register of Interests.
  - (d) Declarations of pecuniary or significant Interest regarding items on the agenda
  - (e) Requests for Dispensations.
  - (f) Declarations of Lobbying.
2. **Public Session** (Meeting adjourned – minute book closed)
3. To receive: -
  - (a) Community Warden Report.
  - (b) Information regarding police issues in the village, as available
4. To resolve that the minutes of the Council Meeting held on Wednesday 10<sup>th</sup> March 2021 be taken as read, confirmed as a correct record, and signed by the Chairman.
5. Matters arising from previous minutes.
6. Finance
  - (a) To review and agree the following: -
    - i Schedule of Online Payments for April 2021.

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- ii Income for month ended March 2021.
- iii Bank reconciliation for month ended March 2021.
- iv Budget Analysis for the year 2021/22

(b) To consider the renewal of membership to Kent Association of Local Councils (KALC)

7. **Correspondence:** - To receive and action as required
8. To discuss quotation for replacement play equipment at Days Green and agree use of allocated S106 funds for the same.
9. To discuss quotation for repairs to the Lych gate and agree actions required.
10. To discuss provision of broadband in Headcorn and agree actions required.
11. To discuss KCC scheme for provision of Community Electricity Charging Points and agree actions required.
12. To discuss Parishioner request to consider double yellow lines on Moat Road.
13. To discuss the return to face-to-face meetings and agree any actions required.
14. To receive the minutes of the following committees for information and to raise any queries arising from them: -

**Planning Committee – March 22<sup>nd</sup>, 2021**

**Open Spaces Committee – March 15<sup>th</sup>, 2021**

**Staffing Committee - March 8<sup>th</sup> & 29<sup>th</sup> 2021**

15. To Receive Reports from the following Working Groups and action as required: -

**Finance Group**

**Emergency Plan Group**

**Remembrance Day Parade Group**

**Communications Group**

**Speedwatch Group**

**Days Green Inspection**

16. To receive reports from any External Meetings attended by Councillors and agree any action required.
17. **Matters for information**, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at following meeting

**Parishioners Questions (Meeting adjourned – minute book closed)**

Meeting Closed