

# HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR

Tel: 01622 892496 Email: [clerk@headcornpc.org.uk](mailto:clerk@headcornpc.org.uk)



## Notice of meeting of the Parish Council.

Dear Sir / Madam

I give you notice that the Meeting of the FULL COUNCIL for Headcorn will be held in Longmeadow, Village Hall, Headcorn on **Wednesday 11<sup>th</sup> August 2021 at 7pm.**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

**S Christodoulou (Parish Clerk)**

5<sup>th</sup> August 2021

Members of the Public and Press are encouraged to come to the meetings and there are opportunities to address the Council, at the beginning and end of the meeting.

### **BUSINESS TO BE TRANSACTED**

1. (a) Co-option of new Councillors  
(b) Signing of the Acceptance of Office
2. (a) Apologies for absence received and confirmed by the Council.  
(b) Enquiry whether anyone intends to film, photograph, or record during this meeting.  
(c) Declaration of changes to the Register of Interests.  
(d) Declarations of pecuniary or significant interest regarding items on the agenda  
(e) Requests for Dispensations.  
(f) Declarations of Lobbying.
3. **Public Session** (Meeting adjourned – minute book closed)
4. Guest Speaker – Mr. Jamie Freeman, Headcorn Aerodrome
5. To receive: -
  - (a) Community Warden Report.
  - (b) Information regarding police issues in the village, as available
6. To resolve that the minutes of the Council Meeting held on Wednesday 14<sup>th</sup> July 2021 be taken as read, confirmed as a correct record, and signed by the Chairman.
7. To receive an update on items from the last meeting of the Full Council on 14<sup>th</sup> July 2021
8. Finance
  - (a) To review and agree the following: -
    - i Schedule of Online Payments for August 2021.
    - ii Income for month ended July 2021.
    - iii Bank reconciliation for month ended July 2021.
    - iv Budget Analysis for the year 2021/22

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(b) To acknowledge receipt of the Internal Auditors report for the Financial Year ended 31<sup>st</sup> March 2021 and agree any actions required.

9. **Correspondence:** - To receive and action as required
10. To discuss level of contribution to access road to Roberts Land
11. To discuss Headcorn Emergency Plan and programme for exercising the same.
12. To consider the continuance of the additional cleaning shift of the Days Green toilets and agree any actions required.
13. To consider KCC scheme for installation of EV Charging points in Headcorn.
14. To consider the road naming protocol for Phase 2 of the development at Gibbs Hill Farm, Grigg Lane, Headcorn.
15. To receive the minutes of the following committees for information and to raise any queries arising from them: -

**Planning Committee – 26<sup>th</sup> July 2021**

**Open Spaces – 19<sup>th</sup> July 2021**

**Staffing – 19<sup>th</sup> July 2021**

16. To receive inspection report for Days Green and Hoggs Bridge Green.
17. To receive reports from any External Meetings attended by Councillors and agree any action required.
18. **Any other business**

**Parishioners Questions (Meeting adjourned – minute book closed)**

Meeting Closed