



HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

Minutes of the Meeting of Headcorn Parish Council held on Wednesday 14th July 2021 at 7:07pm in Long Meadow, Village Hall, Headcorn.

Those in attendance: Cllrs Davies, Glanfield, ~~Hammond, Mather~~^{WILLIAMS}, Pyman, Thomas and Thorogood.
Clerks: Stefan Christodoulou & Caroline Carmichael
Assistant Clerk: Susie Barkess

One member of the public was present, with a second member arriving at 7.21pm and a third at 8.42pm

1.

- a. **Apologies for absence:** Were received and accepted from Cllrs Hammond and Mather
- b. **To seek notification on whether anyone intends to film, photograph, or record any items of this meeting:** There were none recorded.
- c. **Declaration of changes to the register of interests:** There were none recorded.
- d. **Declaration of Pecuniary Interest or other interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda:** There were none recorded.
- e. **Requests for Dispensations:** There were none recorded.
- f. **Declarations of Lobbying:** There were none recorded.

2. **Public session** (minute book closed.)

3. **Guest Speaker** – Mr. Jamie Freeman, Headcorn Aerodrome
Unfortunately, Mr. Freeman was unwell, and this item has been postponed to a future meeting.

4. **Community Warden Report.**

Receipt of the report was acknowledged by the Council and included the following matters.

- Conducted several social and welfare visits
- 1 x Home Library visit
- Discussed a residents concerns over treatment of animals (pets)
- Help/support given to a temporarily homeless person
- Colleague, Mira Martin has been popping into village to cover the Wardens short fall and is providing support to two residents who are in the elderly/vulnerable category.

No further action is required.

Information regarding police issues in the village.

Receipt of the report was acknowledged by the Council and included the following matters.

- RTC – Headcorn Aerodrome
- Abandoned Vehicle in Oak Farm Gardens – vehicle was already reported to the Council
- Nuisance youths on electric scooters on New House Lane – no officers free, no other calls received
- 1 call of vehicle blocking Lenham Road – no other calls or information
- 2 RTC – Moat Road & Lenham Road



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- Report of dog loose on Smarden Road – patrol attended but no sign of dog
- Male with dementia, from Clacton on Sea, found in Headcorn – returned safely by patrol
- Youths causing ASB at surgery – Jocal has followed up with CCTV enquiry and is conducting a joint house visit with Golding Homes
- The Community Policing Team regularly patrol the rural areas, including Headcorn
- Local office conducted high visibility patrols in Headcorn and surrounding area.

The Police.UK crime classification report for the Ward of Headcorn.

This gave the number of crimes for May 2021 as 40.

For further information please visit [www.police.uk/pu/your-area/kent-police/maidstone --- headcorn/](http://www.police.uk/pu/your-area/kent-police/maidstone---headcorn/)

Reassignment of PCSOs – The local PCSO has informed us that from August he will be reassigned to a different local area. We will instead have Staplehurst regions PCSO covering Headcorn, Ulcombe and Boughton Malherbe. This has caused a good deal of consternation as it is felt that the value of a long standing PCSO who knows the community and area well is higher than an arbitrary change by the new Police Chief suggests. They are the nearest we have to a “local Bobby” and are available at all hours. To suggest that they are interchangeable and can be picked up and simply moved with no impact on the communities they work with is absurd. This will be communicated to the Police Chief with a letter and action from KALC.

5. **To resolve that the minutes of the Council Meeting held on Wednesday 9th June 2021 be taken as read, confirmed as a correct record, and signed by the Chairman.**

These were approved and duly signed by the Chair.

6. **Matters arising from previous meeting: -**

Lenham Road Lack of Footpath from the Crest Nicholson Site – The developer has promised delivery by the end of the summer. Progress will be chased if footpath not commenced in early August.

Off Road Parking at Kings Road – awaiting more appropriately sized display pole from Prime One. Clerk to chase.

Roberts Land – The Clerk continues to press MBC for a resolution to the allocation of S106 funds and the matter will be brought to Council as soon as the position with MBC is clear.

Headcorn Neighbourhood Plan – A further meeting has been arranged for July 20th to finalise detail for presentation to Council.

Headcorn Highway Improvement Plan – The speed survey detail for Headcorn High Street was passed to our Kent Highways contact and will be used as part of the assessment for the 20MPH Zone. Early indications are that the speeds are within the parameters used to permit a zone of this kind. More detail as soon as we hear back from KCC and will now be included in the update of the Headcorn Highway Improvement Plan.



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Planning and Enforcement Issues – We have been advised by James Bailey, MBC of changes and recruitment with the enforcement team, that should improve the situation. A further meeting with William Cornall has been arranged for Headcorn and other Parishes on August 24th.

Redhill Stables - MBC advised that the marketing brochure and site visits have taken place with previously interested parties. A deadline will be set to receive completed Expressions of Interest – the likely date for this is August 31st.

Headcorn Methodist Church – After our nomination failed we are seeking a review of this outcome as the reasons given are unsound and do not concur up with the facts as we know them. See also public session below.

Email about the Government “Welcome Back” fund – Our funding has been confirmed and baskets will be ordered at the end of the summer season. Invoices will be settled directly by MBC, and we have agreed that publicity will include detail of the grant provider.

Replacement Seesaw at Days Green – Seesaw has been installed. With many positive comments from the community.

Repairs to the Lych gate – the contractor has advised that work should commence in late July.

Double yellow lines on Moat Road – There were a small number of negative responses to the informal consultation carried out by HPC and we continue to discuss the matter with Kent Highways.

Headcorn Emergency Plan – An informal meeting will take place with Tim Thomas, with a view to conducting a desk exercise later this year.

External Speedwatch provided by Kent Police – the first session went ahead on July 1st and the results were encouraging what was very disappointing was that Kent Police appear to have used the time funded by HPC to react to a complaint received directly from a member of the parish to the Chief Constable. The Clerks office have asked several questions concerning the locations used and the reasons but at the time of the meeting there was no response.

Tap 17 – The Parish Office is still receiving complaints about this establishment and the Clerk asks that individuals keep a diary of the matters and then advise us directly so that the issues can be raised with the appropriate authorities

7. Finance

(a) To review and agree the following: -

i. **Schedule of online Payments for July 2021.**

Schedule of online payments (Appendix A) was reviewed, approved, and signed by the Chair.

ii. **Income for Month ending June 2021.**

There was an income for the month was reviewed, agreed, and signed by the Chair.

iii. **Bank Reconciliation for Month ending June 2021.**

The bank reconciliation was reviewed, agreed, and signed by the Chair.

iv. **Budget Analysis for the year 2020/21.**

The budget (Appendix B) was reviewed, agreed, and signed by the Chair.



HEADCORN PARISH COUNCIL

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(b) To consider the renewal proposal from BHIB Insurance Brokers for Parish Council Insurance

The Council discussed the matter and agreed that the price increase was very reasonable given the increase in sums insured and the recent claim. It was agreed to confirm renewal with BHIB.

8. Correspondence: -

Disabled Access to Village Centre - email correspondence from Persimmon Homes that advised that MBC had issued an informative on their recent planning application on Grigg Lane that suggested to discuss a disabled access from their site to the village centre. The Council agreed this sounded a good idea and the matter would be further discussed once Kent Highways have responded to the Clerk on the matter.

MBC Parish Newsletter – MBC newsletter received, and the item of note was the welcome from the new leader of the Council who expressed his desire for a closer working partnership between the rural and urban councils. This was independent of the letter sent to him by the Chair of HPC congratulating him on his appointment and expressing the same sentiment. He has been invited to speak at our FC meeting.

9. To adopt Terms of Reference for the following Committees: -

- **Planning**

The Terms of Reference were reviewed, agreed, and adopted.

10. To consider the continuance of the additional cleaning shift of the Days Green toilets and agree any actions required.

It was agreed to continue with the extra cleaning at the public toilets on a month-by-month basis. This will be reviewed at each full Council meeting.

11. To consider KCC scheme for installation of EV Charging Points in Headcorn

As Cllr Mather is not present this item is carried forward to the August meeting.

12. To receive the minutes of the following committees for information and to raise any queries arising from them: -

Planning Committee – June 28th, 2021.

There were no amendments or comments.

13. To receive inspection report for Days Green and Hoggs Bridge Green.

The Days Green inspection report was received, no action is required.

The Hoggs Bridge Green inspection report was received, no action is required.



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14. To receive reports from any External Meetings attended by Councillors and agree any action required.

The Council received a report from Councillor Thorogood about the most recent HACC meeting. However, the minutes of this meeting have not yet been received.

Combined Ops will take place on 7th & 8th August. She reported that Cllr Round had suggested at the meeting that the airfield should be the subject of a community asset nomination and a meeting would be arranged to take this matter forward. It was noted that all those at the meeting were in favour of this proposal.

15. Any other business.

Speedwatch – the Chair attended a Speedwatch session and asked other Cllrs to do likewise to show support for the same.


Solar Panels on HPC store on Days Green – Cllr Davies suggested an investigation into the possibility of solar panels on the store to help with the energy bills for the same. The Clerk's office will investigate this and report back.

The minute book was closed for the public session at 20:55, given that a member of the public had an update on the Methodist Church nomination, the minute book was re-opened, and the following was recorded: -

Tim Thomas attended the MBC Full Council meeting to ask a question pertaining to the refusal of the nomination on the Church by MBC officers. It was discussed that the Officer in charge may have been too literal in their interpretation of the matter with regards to deconsecrated religious spaces. It was agreed that a new application could be submitted but would need to come from another party. The "Heart of Headcorn" community group will therefore be submitting a new nomination.

The minute book was then closed at 9:04pm for the remaining public questions.

There being no other matters for discussion the meeting closed at 21.15 hrs.

Signed.......... Date.....11/8/21.....

