

HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR

Tel: 01622 892496 Email: clerk@headcornpc.org.uk



Notice of meeting of the Parish Council.

Dear Sir / Madam

I give you notice that the Meeting of the FULL COUNCIL for Headcorn will be held in Longmeadow, Village Hall, Headcorn on **Wednesday 8th September 2021 at 7pm.**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.


C Carmichael (Parish Clerk)
3rd September 2021

Members of the Public and Press are encouraged to come to the meetings and there are opportunities to address the Council, at the beginning and end of the meeting.

BUSINESS TO BE TRANSACTED

1.
 - (a) Apologies for absence received and confirmed by the Council.
 - (b) Enquiry whether anyone intends to film, photograph, or record during this meeting.
 - (c) Declaration of changes to the Register of Interests.
 - (d) Declarations of pecuniary or significant Interest regarding items on the agenda
 - (e) Requests for Dispensations.
 - (f) Declarations of Lobbying.
2. **Public Session** (Meeting adjourned – minute book closed)
3. Guest Speaker – Mr. Jamie Freeman
4. To receive: -
 - (a) Community Warden Report.
 - (b) Information regarding police issues in the village, as available
5. To resolve that the minutes of the Council Meeting held on Wednesday 11th August 2021 be taken as read, confirmed as a correct record, and signed by the Chairman.
6. To receive an update on items from the last meeting of the Full Council on 11th August 2021
7. Finance
 - (a) To review and agree the following: -
 - i Schedule of Online Payments for September 2021
 - ii Income for month ended August 2021.
 - iii Bank reconciliation for month ended August 2021.
 - iv Budget Analysis for the year 2021/22
 - (b) To acknowledge receipt of the completed Annual Governance and Accountability statement from PKF Littlejohn and agree any actions required.

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(c) To review membership of the Kent County Playing Fields Association

8. **Correspondence:** - To receive and action as required
9. To discuss the way forward for Headcorn Neighbourhood Plan and agree the next steps
10. To receive the minutes of the following committees for information and to raise any queries arising from them: -

Planning Committee – 23rd August 2021

Staffing – 23rd August 2021

11. To receive inspection report for Days Green and Hoggs Bridge Green.
12. **To receive reports from any External Meetings** attended by Councillors and agree any action required.
13. **Any other business**

Parishioners Questions (Meeting adjourned – minute book closed)

Meeting Closed