



## HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR  
Tel: 01622 892496 Email: [clerk@headcornpc.org.uk](mailto:clerk@headcornpc.org.uk)

### Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL OPEN SPACES COMMITTEE for Headcorn will be held in the Green Room, Village Hall, Headcorn on **Monday 20<sup>th</sup> September 2021 at 7pm**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

Signed by

*Stefan Christodoulou Clerk*  
15<sup>th</sup> September 2021

Members of the Public and Press are encouraged to come to the meetings and there is an opportunity to address the Committee at the beginning of the meeting.

### BUSINESS TO BE TRANSACTED

1. (a) Apologies for absence received and confirmed by the Council.  
(b) Enquiry whether anyone intends to film, photograph, or record any of the meeting.  
(c) Declaration of Changes to the Register of Interests.  
(d) Declarations of Pecuniary or other significant Interests  
(e) Requests for Dispensations.  
(f) Declarations of Lobbying.
2. **Public Session** (Meeting adjourned – minute book closed). Members of the Public are invited to address the Committee.
3. To resolve that the minutes of the Committee Meeting held on July 19<sup>th</sup>, 2021, be taken as read, confirmed as a correct record, and signed by the Chairman.
4. To receive an update on items from the last meeting of the Open Spaces Committee on 19<sup>th</sup> July 2021
5. To receive a Budget Analysis report, expenditures versus the approved budget.
6. To receive correspondence and action, as necessary.
7. To review the RoSPA report for Hoggs and Days Greens 2021 and agree actions required.



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8. To discuss the Byelaws and agree next steps.
9. To discuss enhanced lighting for high street (including Xmas Lighting) and agree next steps.
10. Village Inspection Walk report on Tuesday 14<sup>th</sup> September.
  - (a) Issues Arising and any actions to be taken.
  - (b) Date of next walk
11. Any other business.

Meeting Closed