

# HEADCORN PARISH COUNCIL




Parish Office Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR  
Tel: 01622 892496 Email: clerk@headcorn.org.uk

## Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that a Meeting of the STAFFING COMMITTEE for Headcorn Parish Council will be held in the Green Room, Village Hall, Headcorn on Wednesday 29<sup>th</sup> September 2021 at 6:15pm

All members of the Committee are summoned to attend to consider and resolve upon the business to be discussed.

  
C Carmichael (Parish Clerk)  
20<sup>th</sup> September 2021

Members of the Public and Press are encouraged to come to the meetings and there is an opportunity to address the committee at the beginning of the meeting.

### BUSINESS TO BE TRANSACTED

1. (a) Apologies for absence received and confirmed by the Council.  
(b) Enquiry whether anyone intends to film, photograph, or record any of the meeting.  
(c) Declaration of Changes to the Register of Interests.  
(d) Declarations of Pecuniary or other significant Interests  
(e) Requests for Dispensations.  
(f) Declarations of Lobbying.
2. Public Session (Minute book closed)
3. To resolve that the minutes of the Staffing Committee Meeting held on 23<sup>rd</sup> August 2021 be taken as read, confirmed as a correct record, and signed by the Chairman.
4. Matters arising from the previous minutes.
5. Correspondence
6. To consider an extension to the employment of the retiring Clerk
7. Any other business

Meeting Closed