

HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR

Tel: 01622 892496 Email: clerk@headcornpc.org.uk



Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL for Headcorn will be held in Longmeadow, Village Hall, Headcorn on **Wednesday 10th August 2022 at 7:00pm.**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

Susie Barkess (Assistant Parish Clerk)

1st August 2022

Members of the Public and Press are encouraged to come to the meetings and there are opportunities to address the Council, at the beginning and end of the meeting.

BUSINESS TO BE TRANSACTED

1. (a) Co-option of new Councillors.
(b) Signing of the Acceptance of Office.
2. (a) Apologies for absence received and confirmed by the Council.
(b) Enquiry whether anyone intends to film, photograph, or record during this meeting.
(c) Declaration of changes to the Register of Interests.
(d) Declarations of pecuniary or significant Interest regarding items on the agenda
(e) Requests for Dispensations.
(f) Declarations of Lobbying.
3. To resolve that the minutes of the Council Meeting held on Wednesday 13th July 2022 be taken as read, confirmed as a correct record, and signed by the Chairman.
4. **Public Session** (Meeting adjourned – minute book closed)
5. Matters arising from previous minutes.
6. Finance
 - a) To review and agree the following: -
 - i Schedule of Online Payments for August 2022.
 - ii Income for month ended July 2022.
 - iii Bank reconciliation for month ended July 2022.
 - iv Budget Analysis for the year 2022/23.
7. To receive the minutes of the following committees for information and to raise any queries arising from them: -

Open Spaces – 20th July 2022.

Planning Committee – 25th July 2022.

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8. **Correspondence:** - To receive and action as required.
9. To discuss and agree Contract, Transfer and Deed of Surrender regarding the land at the back of the traders car park.
10. To discuss the Christmas lights costs from quote from Prime one etc.
11. To discuss attendance of climate meeting from Sutton Valence Parish Council.
12. To discuss the remembrance day parade and the need for marshalls. Also the need for a better sound system.
13. To receive inspection report for Days Green
To receive inspection report for Hoggs Green
14. **To receive reports from any External Meetings** attended by Councillors and agree any action required.
15. **Any other business**

Parishioners Questions (Meeting adjourned – minute book closed)

Meeting Closed