



HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

Minutes of the Parish Council Open Spaces Committee Meeting held in the Green Room at the Village Hall on Wednesday 28th September 2022 at 7pm.

Those present: Cllrs Mather, Hammond, Gearing and Thomas.

Clerk: Stefan Christodoulou

There was one parishioner present.

1.
 - a. **Apologies for absence:** Cllrs Glanfield.
 - b. **To seek notification on whether anyone intends to film, photograph or record any items of this meeting:** There were none recorded.
 - c. **Declaration of changes to the register of interests:** There were none recorded.
 - d. **Declaration of Pecuniary Interest or other interests:** There were none recorded.
 - e. **Requests for Dispensations:** There were none recorded.
 - f. **Declarations of Lobbying:** There were none recorded.
2. Public session. (Minute book closed.)
3. **The minutes of the last meeting held on 20th July 2022** - These were approved and signed by the Chairman.
4. **Matters arising from the last meeting.**
 - Stock of old flower baskets** – Still trying to work out what to do with these. Will be put in a skip next time we hire one. To be removed from minutes hereafter.
 - Schematic Maps for Open Spaces** - It was felt that the open spaces in the village would benefit from small schematic maps detailing what is there and how to get to each of the other Open Spaces in the Village. This could be further enhanced by wildlife information and things to do at each place. The Clerk's office is sourcing the exact type of signage required.
 - To discuss the Bylaws and agree next steps** – New Bylaws were needed to tighten and modernise "laws" for access and use of HPC green spaces. Cllr Glanfield had reviewed the Byelaws as agreed and several small typographical errors were corrected and the committee agreed to the adoption of the said byelaws. The Clerks will now take the matter forward, which will involve steps prior to seeking approval of the Byelaws by the Secretary of State. The Clerks will keep the committee advised of progress.
 - Creation of a wildlife area with logs** - This will be carried out by the Lengthsmen later this year. Partially completed. To be finished after the tree survey works finished.



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To discuss if the Committee is generally in favour of putting some bollards around Day Green to stop unauthorised access by vehicles - This was discussed and although it would not be anyone's first choice it was felt that in the interests of public safety and to stop irresponsibly dangerous individuals from driving across the green the Committee would be in favour of sympathetic bollards being placed around the perimeter of the green as long as the Days Green Trustees were also in favour. Still waiting for the go ahead from the Days Green trustees.

To discuss allowing some green spaces or parts of green spaces to rewild - It was agreed that for any places that could be left to be "wild" would fall under the Clerk's and Lengthsmen's discretion and they would be applied where it was expedient to do so. To be discussed with The Lengthsmen.

5. **To receive a Budget Analysis report.**
The budget was reviewed.
6. **To receive correspondence and action as necessary.**
No correspondence.
7. **To discuss the look and design of the flower planters for Days Green.**
It was agreed that the look and design of the planters was perfect and that the committee very much looks forward to them being completed and in situ.
8. **To discuss if we need a set policy for the lighting of the Beacon.**
The Clerk's Office will draw up a set of guide lines for the beacon lighting procedure and implement it. See attached Beacon Lighting paper.
9. **To discuss the use of S106 money to purchase a memorial bench for Queen Elisabeth II.**
It was agreed that this would be a good use of S106 funds and the Clerk's Office will drive this forward with some suggestions of type of bench etc for the Committee to decide on a final design.
10. **To discuss if the Committee is happy to go ahead with the plan to instal posts on Days Green and to examine the quote for same.**
It was agreed that this needed to be done even though the cost to implement the posts would be expensive. However once the costs involved are broken down in to the work that needs to be done and the cost being spread over the estimated life time of the project the final cost is actually relatively small.



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14. Village Inspection Walk Report from last walk.

Issues Arising and any actions to be taken: - None

Date of next walk: - This will be decided over WhatsApp the week before the 7th to 11th in time for the 16th November meeting.

15. Any other business.

The Clerk pointed out that the latest resolutions would be the final set of big ticket items for this financial year and that hopefully there will be no more high value expenditures until April 2023.

There being no other matters for discussion the meeting closed at 7.35pm.

Signed.....

Date.....

23-11-22

