



# HEADCORN PARISH COUNCIL

## **Headcorn Parish Council Communications and Media Policy**

Headcorn Parish Council recognises the importance of effective and appropriate communication with the community it serves.

Relevant communications can be printed and/or relayed through the Council's website.

Written articles can, for example, be in the council's newsletters, the parish magazine, or the press (where suitable). Press releases must be signed off by the Clerk and Parish Council Chair (or Vice-chair) and issued by the clerk's office where possible.

Communications released through the Council's website should adhere to the "Suggested Principles for the Use of Social Media" (see Appendix A)

Councillors will have regard to the Government's code of recommended practice on local authority publicity and observe the Councillors Code of Conduct.