

HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR

Tel: 01622 892496 Email: clerk@headcornpc.org.uk



Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL for Headcorn will be held in Longmeadow, Village Hall, Headcorn on **Wednesday 11th January 2023 at 7:00pm**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

Stefan Christodoulou (Parish Clerk)

5th January 2023

Members of the Public and Press are welcome to come to the meetings and there are opportunities to address the Council, at the beginning and end of the meeting.

BUSINESS TO BE TRANSACTED

1.
 - (a) Apologies for absence received and confirmed by the Council.
 - (b) Enquiry whether anyone intends to film, photograph, or record during this meeting.
 - (c) Declaration of changes to the Register of Interests.
 - (d) Declarations of pecuniary or significant Interest regarding items on the agenda.
 - (e) Requests for Dispensations.
 - (f) Declarations of Lobbying.
2. **Public Session.** (Meeting adjourned – minute book closed.)
3. To resolve that the minutes of the Council Meeting held on Wednesday 14th December 2022 be taken as read, confirmed as a correct record, and signed by the Chairman.
4. Matters arising from previous minutes.
5. Finance
 - a) To review and agree the following: -
 - i Schedule of Online Payments for January 2023.
 - ii Income for month ended December 2022.
 - iii Bank reconciliation for month ended December 2022.
 - iv Budget Analysis for the year 2022/23.
6. To discuss the Precept and Budget requirements for 2023/24 and agree final precept to be asked of MBC.
7. To discuss the May Fair and what level of involvement HPC would like including purchase of a new gazebo. Would a stall like last year be sufficient?

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8. Review and adopt the following Headcorn Parish Council policies, statements, or procedures.
 - Data Protection.
 - Learning & Development.

9. To receive the minutes of the following committees for information and to raise any queries arising from them: -
Planning Committee – 19th December 2022

10. **Correspondence:** - To receive and action as required

11. To receive inspection report for Days Green
To receive inspection report for Hoggs Green

12. **To receive reports from any External Meetings** attended by Councillors and agree any action required.

13. **Any other business**

Parishioners Questions (Meeting adjourned – minute book closed)

Meeting Closed