



HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL OPEN SPACES COMMITTEE for Headcorn will be held in the Green Room, Village Hall on **Wednesday 18th January 2023 at 7pm.**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

Stefan Christodoulou

Clerk

13/01/2023

Members of the Public and Press are encouraged to come to the meetings and there is an opportunity to address the Committee at the beginning of the meeting.

BUSINESS TO BE TRANSACTED

1. (a) Apologies for absence received and confirmed by the Council.
(b) Enquiry whether anyone intends to film, photograph, or record any of the meeting.
(c) Declaration of Changes to the Register of Interests.
(d) Declarations of Pecuniary or other significant Interests
(e) Requests for Dispensations.
(f) Declarations of Lobbying.
2. **Public Session** (Meeting adjourned – minute book closed). Members of the Public are invited to address the Committee.
3. To resolve that the minutes of the Committee Meeting held on 23rd November 2022, be taken as read, confirmed as a correct record, and signed by the Chairman.
4. To receive an update on items from the last meeting of the Open Spaces Committee on 23rd November 2022
5. To receive a Budget Analysis report, expenditures versus budget.
6. To receive correspondence and action, as necessary.
7. To review and adopt the following Headcorn Parish Council policies, statements, or procedures.
 - Open Spaces Policies – Lighting Strategy.



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8. To discuss if the Methodist Hall needs Disabled Parking and if the Parking could be met from HPC land either in Church Lane or some other land.
9. To discuss the building of a Permanent Gazebo on Parsonage Meadow for use in Music, Theatre etc.
10. To discuss the "tidying" of the ditch between the Parish Graveyard and the Village Hall.
11. To discuss extra drainage on the Village Greens. Over winter Hoggs, Days and Parsonage all need a more robust drainage system.
12. To discuss if we actually need a village inspection walk given the wide ranging operations of the Lengthsmen now.
13. Village Inspection Walk report if needed.
 - (a) Issues Arising and any actions to be taken.
 - (b) Date of next walk if needed.
14. Any other business.

Meeting Closed