



HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

Minutes of the Meeting of Headcorn Parish Council held on Wednesday 11th January 2023 at 7:00pm in Long Meadow, Village Hall, Headcorn.

Those in attendance: -

Councillors: Thomas, Thorogood, Mather, Glanfield, Pyman and Sexton.
Clerk: Stefan Christodoulou.
Assistant Clerks: Susie Barkess and Jo Mitchell.
Public: Five as well as MBC Cllr Round.

1.
 - a) **Apologies for absence:** Apologies were received from Cllrs Gearing, Bates, Copen, Hammond, Newman.
 - b) **To seek notification on whether anyone intends to film, photograph, or record any items of this meeting:** There were none recorded.
 - c) **Declaration of changes to the register of interests:** There were none recorded.
 - d) **Declaration of Pecuniary Interest or other interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda:** There were none recorded.
 - e) **Requests for Dispensations:** There were none recorded.
 - f) **Declarations of Lobbying:** There were none recorded.
2. **Public session** (minute book closed.)
3. **To resolve that the minutes of the Council meeting held on Wednesday 14th December 2022 be taken as read, confirmed as a correct record, and signed by the Chairman.** The minutes were agreed and signed by the Chairman.
4. **Matters arising from previous meeting: -**
 - Roberts Land** – Orbit has agreed in principle to a Deed of Variance. We are also tying up the legal side with Dr. Roberts with the help of Brachers. Clerk to chase for update on a weekly basis. Included in correspondence.
 - Headcorn Highways Improvement Plan (HIP)** – Various schemes are being discussed. Sent off to KCC. Additionally copies will be sent to Kent Council Councillors Prendergast and Parfit-Reid. Clerk to set up a meeting with KCC.
 - External Speedwatch provided by Kent Police** – Four new dates were provided. One remaining. No further action required at this time. All this years requested dates completed. It was decided to continue with this for the new year.
 - To discuss the Headcorn Neighbourhood Plan (HNP) and agree the next steps** – A further meeting has been held with Dr. Driver to go over the comments from MBC. These have all been answered and where possible an attempt has been made to meet MBC half way. The HNP has been resent to MBC for verification and to assess if any further environmental or similar surveys etc. are needed.



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Meeting with other nearby Parishes to foster better bonds and communication with them for our mutual benefit – Meeting went ahead successfully. MBC Cllrs Trzebinski and Round were in attendance as well as MP Helen Whately. The two main points to come out of the meeting was the bus routes/timetable (being taken forward by Boughton Malherbe and Chart Sutton) and the Parishes feedback on KALC, being more Maidstone/North Weald focussed. Cllr Pyman stated Headcorn PC are listened to in the meetings he's attended. Boughton Malherbe has organised an independent bus route for their Village, this new 59 bus service has been set up to fill the gap in the rural service left by Arriva withdrawing their services.

The purchase of extra bins and benches for Days Green to increase the safety and the amenity of the green in the vicinity of the new planters to encourage more people to use the Green. Primarily on the Kings Road side - It was agreed that with the installation of the new planters along Kings, it would be nice to provide more benches to allow people to relax near the new flowers and that said people will probably need an increased bin provision. All this to be recouped from S106 funds where possible. New facilities to be ordered.

To consider a donation to Headcorn Children's Football Club - It was decided that the Clerk's Office should contact the HCFC and enquire about targeted spending via donation on, for instance, new kit etc. that would carry our logo. Waiting on a list of what they need etc. so that we can organise and pay for it.

5. Finance

(a) To review and agree the following: -

- i. **Schedule of online Payments for January 2023**
Schedule of online payments was reviewed, approved, and signed by the Chair.
- ii. **Income for Month ended 31st December 2022**
There was an income for the month of £10498.91.
- iii. **Bank Reconciliation for Month ended 31st December 2022**
The bank reconciliation was reviewed, approved, and signed by the Chair.
- iv. **To review Budget Analysis and agree any actions required.**
The budget was reviewed, approved, and signed by the Chair.

6. **To discuss the Precept and Budget requirements for 2023/24 and agree final precept to be applied for from MBC.** - The Council were given a short presentation about this year's budget requirements and questions were invited after they had examined the proposed Budget. A vote of all present Councillors was taken and the Budget was passed unanimously. This will now be sent to MBC for approval.

7. **To discuss the May Fair and what level of involvement HPC would like including purchase of a new gazebo. Would a stall like last year be sufficient?** - The Council would very much like to be involved with this year's May Fair with an enhanced stall with banners and a new gazebo to promote the HPC and everything we do for the Village.



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8. Review and adopt the following Headcorn Parish Council policies, statements, or procedures.

- Data Protection.
- Learning & Development.

Councillors reviewed and agreed to adopt the above policies and statements.

9. To receive the minutes of the following committees for information and to raise any queries arising from them: -

Planning Committee – 19th December 2022 - This was accepted by the Council.

10. Correspondence: -

Report from Police Speed Watch. - We received an email from our PCSO with information from the latest Police speed watch in December. There were several tickets issued as well as more than ten warnings.

Email from Brachers about Roberts land etc. - We have received an update from Brachers. The covenants on the land need to be discussed and specified to take this forward. A meeting with Dr Roberts is scheduled for tomorrow where we will be going over all the requirements and wishes for our management of the land.

Compensation from SE Water. - The Clerk's Office received a cheque from SE Water as compensation for the outage of water over the summer and SE Waters failure to provide alternative sources of water to the affected residents of Headcorn. This was as a result of a complaint by the Clerks Office on behalf of Headcorn to SE Water. The Cheque has been gratefully received and will go towards amenities in the Village.

11. To receive inspection reports for Days Green and Hoggs Bridge Green

The Days Green inspection was received, no action is required.

The Hoggs Bridge Green inspection report was received, no action is required.

12. To receive reports from any External Meetings attended by Councillors and agree any action required: -

There were no external meetings.

13. Any other business.

There being no other matters for discussion the meeting closed at 8.51pm.

Signed 

Date 8/2/2023