



## HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR  
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

### Minutes of the Planning & Licensing Committee of Headcorn Parish Council meeting held in the House Meeting Room at the Village Hall on Monday 30<sup>th</sup> January, at 7:00pm

**Those in attendance:** Cllrs Thomas, Mather, Bates and Sexton.

**Clerk:** Stefan Christodoulou and Susie Barkess.

1.
  - a) **Apologies for absence received and confirmed by the Council:** - Cllrs Thorogood, Newman, Gearing, Pyman, Coppin and Hammond, sent their apologies.
  - b) **Enquiry whether anyone intends to film, photograph, or record during this meeting:** - There were none recorded.
  - c) **Declaration of changes to the Register of Interests:** - There were none recorded.
  - d) **Declarations of pecuniary or significant Interest regarding items on the agenda:** - There were none recorded.
  - e) **Requests for Dispensations:** - There were none recorded.
  - f) **Declarations of Lobbying:** - There were none recorded.
2. **Public Session** (Meeting adjourned – minute book closed)
3. **To resolve that the minutes of the meeting held on Monday 19<sup>th</sup> December 2022 be taken as read, confirmed as a correct record, and signed by the Chairman.**  
The minutes were confirmed as a correct record and were signed by the Chair.
4. **Matters arising from the last meeting.**  
**Meadows, Lenham Road Appeal Inquiry** – We are currently awaiting the decision.  
**Hammerstream Paddock** – MBC have taken out an injunction on this land however a caravan has been sited there. MBC have been informed and are taking action. However HPC expressed concern that any action taken had to be in a timely manner and as a priority. A draft enforcement notice is with MBC legal team for review and is likely to be served soon.  
**Update:** still with MBC legal team.
5. **Correspondence other than that concerning the planning applications on the agenda:** - None.



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### 6. Planning Applications to be considered.

#### **22/505379/TPOA 17 Wheeler Street Headcorn Kent TN27 9SH**

TPO application to fell/remove one Ash Tree.

The above application was reviewed, and it was agreed that the committee wish to see the application approved.

Referral to committee is not required.

#### **23/500116/FULL: Shenley House Shenley Road Headcorn Kent TN27 9HX**

Demolition of existing conservatory and erection of single storey rear extension (Resubmission of 22/503650/FULL).

#### **23/500117/LBC: Shenley House Shenley Road Headcorn Kent TN27 9HX**

Listed Building Consent for demolition of existing conservatory and erection of single storey rear extension, together with internal alterations (Resubmission of 22/503651/LBC).

The above applications will be taken together.

The above applications were reviewed, and it was agreed that the committee wish to see the application approved pending consultation and agreement from the Conservation Officer and Historic England etc.

Referral to committee is not required.

#### **22/505883/LBC: Headcorn Delivery Office, Post Office 28 High Street Headcorn Kent TN27 9NE**

Listed Building Consent for internal and external alterations including replacement shop signage, chiller compressors, front door, external grills, shutters and security doors, CCTV to facilitate the change of use of Post Office to general store (Completed).

The above application was reviewed, and it was agreed that the committee wish to see the application approved but only if this includes the suggestions of MBC Planning enforcement to put right all the damage and to re-site equipment that has been badly placed so as to be in alignment with planning authority guidelines for a listed building and with the conservation officer. It is also suggested that whilst the one flashing light on the front is bearable. The flashing light and the signage on the side facing the neighbour is unacceptable and should be removed. The Committee would also like to know if there is a time limit for these changes to take effect.



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Referral to committee is not required if the above comments are correct and this application is in effect MBC looking to redress the problem.

**7. Licence Applications for Consideration**

There were no Licence Applications to consider.

**8. Planning Appeals to be considered: -**

There were no Planning Appeals to consider.

**9. Planning results: -**

On separate page.

**10. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for discussion at future meetings: -**

There being no further matters for consideration the meeting was closed at 7.55 pm.

Signed.....*[Signature]*.....Date.....*27<sup>th</sup> Feb*.....*2023*