

HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR

Tel: 01622 892496 Email: clerk@headcornpc.org.uk



Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL for Headcorn will be held in Longmeadow, Village Hall, Headcorn on **Wednesday 8th March 2023 at 7:00pm.**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

Stefan Christodoulou (Parish Clerk)

3rd March 2023

Members of the Public and Press are welcome to come to the meetings and there are opportunities to address the Council, at the beginning and end of the meeting.

BUSINESS TO BE TRANSACTED

1.
 - (a) Apologies for absence received and confirmed by the Council.
 - (b) Enquiry whether anyone intends to film, photograph, or record during this meeting.
 - (c) Declaration of changes to the Register of Interests.
 - (d) Declarations of pecuniary or significant Interest regarding items on the agenda.
 - (e) Requests for Dispensations.
 - (f) Declarations of Lobbying.
2. **Public Session.** (Meeting adjourned – minute book closed.)
3. To resolve that the minutes of the Council Meeting held on Wednesday 8th February 2023 be taken as read, confirmed as a correct record, and signed by the Chairman.
4. Matters arising from previous minutes.
5. Finance
 - a) To review and agree the following: -
 - i Schedule of Online Payments for March 2023.
 - ii Income for month ended February 2023.
 - iii Bank reconciliation for month ended February 2023.
 - iv Budget Analysis for the year 2022/23.
6. To discuss if the Council is happy to ratify the expenditure on new Lengthsmen's equipment, treecycle, and extension to the hardstanding apron in Parsonage Meadow agreed by Open Spaces.

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7. To discuss the increase to the newsletter budget to help with the increased server etc. costs. Increase is £30 a month bringing the monthly spend to £205 from £175.
8. To discuss if the Council would like to institute an Events Committee as part of the Open Spaces.
9. To receive the minutes of the following committees for information and to raise any queries arising from them: -
Planning Committee – 27th February 2023.
10. **Correspondence:** - To receive and action as required
11. To receive inspection report for Days Green
To receive inspection report for Hoggs Green
12. **To receive reports from any External Meetings** attended by Councillors and agree any action required.
13. **Any other business**

Parishioners Questions (Meeting adjourned – minute book closed)

Meeting Closed.