

HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR

Tel: 01622 892496 Email: clerk@headcornpc.org.uk



Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Full Council Meeting of the PARISH COUNCIL for Headcorn will be held in Longmeadow, Village Hall, Headcorn on **Wednesday 9th August 2023 at 7:00pm**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.



S Christodoulou (Parish Clerk)

3rd August 2023

Members of the Public and Press are encouraged to come to the meetings and there are opportunities to address the Council, at the beginning and end of the meeting.

BUSINESS TO BE TRANSACTED

1.
 - (a) Apologies for absence received and confirmed by the Council.
 - (b) Enquiry whether anyone intends to film, photograph, or record during this meeting.
 - (c) Declaration of changes to the Register of Interests.
 - (d) Declarations of pecuniary or significant Interest regarding items on the agenda.
 - (e) Requests for Dispensations.
 - (f) Declarations of Lobbying.
2. **Public Session.** (Meeting adjourned – minute book closed).
3. To resolve that the minutes of the Council Meeting held on Wednesday 12th July 2023 be taken as read, confirmed as a correct record, and signed by the Chairman.
4. Matters arising from previous minutes.
5. Finance: -
 - (a) To review and agree the following: -
 - i Schedule of Online Payments for August 2023.
 - ii Income for month ended July 2023.
 - iii Bank reconciliation for month ended July 2023.
 - iv Budget Analysis for the year 2023/24.
6. The Parish Council to re-adopt Staffing Committee Terms of Reference.
7. The Artisan management have requested to have a Christmas Market which would then be the last one until April 2024. They would like to have this as a two-day Event over the weekend of 2nd / 3rd December, this will be on one of the

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same days as the antiques fair (Saturday) Unfortunately, the Clerk's office has verbally agreed the Sunday with the Artisan Market forgetting that Council had only agreed this to November. If Council are in agreement we will formally confirm this Sunday and the Saturday with the Artisan management. To be regarded as two separate decisions.

8. To discuss quote from Phil Tassell regarding biennial rolling of Days Green and Parsonage Meadow and a one off rolling of the new burial ground extension.
9. To discuss quote from H Surfacing for filling in potholes on Church Lane. (If quotes come in in time.)
10. To discuss two planning applications that came into question at a recent planning committee meeting. Namely: -

23/502511/FULL: Field Adjacent To Dancing Green Lenham Road Headcorn Kent TN27 9LG

Erection of vehicle workshop, training hub and drop in centre for military veterans, and creation of new vehicle access (resubmission of 21/502548/FULL - dismissed at appeal under APP/U2235/W/21/3287610).

23/503103/FULL: 3 Kings Road Headcorn Kent TN27 9QT

Retain existing B8 use to include repair of motor vehicles and four new parking spaces (Retrospective).

11. To receive the minutes of the following committees for information and to raise any queries arising from them: -

Planning Committee – 18th July 2023.

12. **Correspondence:** - To receive and action as required.
13. To receive inspection report for Days Green.
To receive inspection report for Hoggs Green.
14. **To receive reports from any External Meetings** attended by Councillors and agree any action required.
PTFA Meeting.
15. **Any other business.**

Parishioners Questions (Meeting adjourned – minute book closed)

Meeting Closed.