

HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR

Tel: 01622 892496 Email: clerk@headcornpc.org.uk



Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Full Council Meeting of the PARISH COUNCIL for Headcorn will be held in Longmeadow, Village Hall, Headcorn on **Wednesday 13th September 2023 at 7:00pm**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.



S Christodoulou (Parish Clerk)

7th September 2023

Members of the Public and Press are encouraged to come to the meetings and there are opportunities to address the Council, at the beginning and end of the meeting.

BUSINESS TO BE TRANSACTED

1.
 - (a) Apologies for absence received and confirmed by the Council.
 - (b) Enquiry whether anyone intends to film, photograph, or record during this meeting.
 - (c) Declaration of changes to the Register of Interests.
 - (d) Declarations of pecuniary or significant Interest regarding items on the agenda.
 - (e) Requests for Dispensations.
 - (f) Declarations of Lobbying.
2. **Public Session.** (Meeting adjourned – minute book closed).
3. To resolve that the minutes of the Council Meeting held on Wednesday 9th August 2023 be taken as read, confirmed as a correct record, and signed by the Chairman.
4. Matters arising from previous minutes.
5. Finance: -
 - (a) To review and agree the following: -
 - i Schedule of Online Payments for September 2023.
 - ii Income for month ended August 2023.
 - iii Bank reconciliation for month ended August 2023.
 - iv Budget Analysis for the year 2023/24.
6. To discuss quotation from H Surfacing for the resurfacing of Dawk's Meadow.

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7. To decide if a memorial item should be included at Millbank Meadow to commemorate this kind gift by Dr Roberts.
8. To receive the minutes of the following committees for information and to raise any queries arising from them: -

Planning Committee – 22nd August 2023.

Open Spaces Committee – 6th September 2023.

9. **Correspondence:** - To receive and action as required.
10. To receive inspection report for Days Green.
To receive inspection report for Hoggs Green.
11. **To receive reports from any External Meetings** attended by Councillors and agree any action required.
Highways Improvement Plan Meeting.
Headcorn Neighbourhood Plan.
12. **Any other business.**

Parishioners Questions (Meeting adjourned – minute book closed)

Meeting Closed.