

HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR

Tel: 01622 892496 Email: clerk@headcornpc.org.uk



Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Full Council Meeting of the PARISH COUNCIL for Headcorn will be held in The Green Room, Village Hall, Headcorn on **Wednesday 17th January 2024 at 7:00pm.**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

S Christodoulou (Parish Clerk)

10th January 2024

Members of the Public and Press are encouraged to come to the meetings and there are opportunities to address the Council, at the beginning and end of the meeting.

BUSINESS TO BE TRANSACTED

1.
 - (a) Apologies for absence received and confirmed by the Council.
 - (b) Enquiry whether anyone intends to film, photograph, or record during this meeting.
 - (c) Declaration of changes to the Register of Interests.
 - (d) Declarations of pecuniary or significant Interest regarding items on the agenda.
 - (e) Requests for Dispensations.
 - (f) Declarations of Lobbying.
2. **Public Session.** (Meeting adjourned – minute book closed).
3. To resolve that the minutes of the Council Meeting held on Wednesday 13th December 2023 be taken as read, confirmed as a correct record, and signed by the Chairman.
4. Matters arising from previous minutes.
5. Finance: -
 - To review and agree the following: -
 - i Schedule of Online Payments for January 2024.
 - ii Income for month ended December 2023.
 - iii Bank reconciliation for month ended December 2023.
 - iv Budget Analysis for the year 2023/24.
6. To discuss the Precept and Budget requirements for 2024/25 and agree final precept to be asked of MBC.

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7. To discuss the quote for line markings in Church Lane.
8. To discuss the PTFA May Fair for 2024.
9. To receive the minutes of the following committees:-
N/A (Planning was part of Full Council last month).
10. **Correspondence:** - To receive and action as required.
11. To receive inspection report for Days Green.
To receive inspection report for Hogs Green.
14. **To receive reports from any External Meetings** attended by Councillors and agree any action required.
15. **Any other business.**

Parishioners Questions (Meeting adjourned – minute book closed)

Meeting Closed.