



## HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR  
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

### Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL OPEN SPACES COMMITTEE for Headcorn will be held in The Green Room, Village Hall on **Wednesday 17<sup>th</sup> January 2024 at 6pm.**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

*Stefan Christodoulou*  
Clerk  
10<sup>th</sup> January 2024

Members of the Public and Press are encouraged to come to the meetings and there is an opportunity to address the Committee at the beginning of the meeting.

### **BUSINESS TO BE TRANSACTED**

1. (a) Apologies for absence received and confirmed by the Council.  
(b) Enquiry whether anyone intends to film, photograph, or record any of the meeting.  
(c) Declaration of Changes to the Register of Interests.  
(d) Declarations of Pecuniary or other significant Interests  
(e) Requests for Dispensations.  
(f) Declarations of Lobbying.
2. **Public Session** (Meeting adjourned – minute book closed). Members of the Public are invited to address the Committee.
3. To resolve that the minutes of the Committee Meeting held on 1<sup>st</sup> November 2023, be taken as read, confirmed as a correct record, and signed by the Chairman.
4. To receive an update on items from the last meeting of the Open Spaces Committee on 1<sup>st</sup> November 2023.
5. To receive a Budget Analysis report, expenditures versus budget.
6. To discuss quotes for direction posts.
7. To discuss creating a buddleia hedge for Spires Ash to encourage insects and create an easy to look after hedge.



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8. To discuss possibly ideas going forward into 2024/25 Open Spaces Projects suggestions, bearing in mind that we have a number of ongoing projects which will need to be considered with regards to budget.
9. To receive correspondence and action, as necessary.
10. Any other business.

Meeting Closed