



## HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR  
Tel: 01622 892496 Email: [clerk@headcornpc.org.uk](mailto:clerk@headcornpc.org.uk)

### Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL OPEN SPACES COMMITTEE for Headcorn will be held in Longmeadow Hall, Village Hall on **Wednesday 12<sup>th</sup> June 2024 at 6pm.**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

*Stefan Christodoulou*

*Clerk*

*4<sup>th</sup> June 2024*

Members of the Public and Press are encouraged to come to the meetings and there is an opportunity to address the Committee at the beginning of the meeting.

### **BUSINESS TO BE TRANSACTED**

1. (a) Apologies for absence received and confirmed by the Council.  
(b) Enquiry whether anyone intends to film, photograph, or record any of the meeting.  
(c) Declaration of Changes to the Register of Interests.  
(d) Declarations of Pecuniary or other significant Interests  
(e) Requests for Dispensations.  
(f) Declarations of Lobbying.
2. **Public Session** (Meeting adjourned – minute book closed). Members of the Public are invited to address the Committee.
3. To resolve that the minutes of the Committee Meeting held on 10<sup>th</sup> April 2024, be taken as read, confirmed as a correct record, and signed by the Chairman.
4. To receive an update on items from the last meeting of the Open Spaces Committee on 10<sup>th</sup> April 2024.
5. To receive a Budget Analysis report, expenditures versus budget.
6. The Parish Council to re-adopt Term of Reference for Open Spaces Committee.
7. To discuss the recent tree cycle report and agree on proposed works.



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8. To discuss and agree quote to replace fencing and gates on Parsonage Meadow.
9. To discuss and agree the installation of poo bag dispensers at each of the open spaces.
10. To discuss and approve the quote for the ditch works at Hoggs Bridge Green and Allotments.
11. To discuss and approve the quote for a new apron and culvert at Hoggs Bridge Green.
12. To discuss and approve the quote for drainage pipe along the bottom Hoggs Bridge Green to alleviate waterlogging issues.
13. To receive correspondence and action, as necessary.
14. Any other business.

Meeting Closed