

HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR

Tel: 01622 892496 Email: clerk@headcornpc.org.uk



Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Full Council Meeting of the PARISH COUNCIL for Headcorn will be held in Longmeadow Hall, Village Hall, Headcorn on **Wednesday 10th July 2024 at 7:00pm.**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.



S Christodoulou (Parish Clerk)

3rd July 2024

Members of the Public and Press are encouraged to come to the meetings and there are opportunities to address the Council, at the beginning and end of the meeting.

BUSINESS TO BE TRANSACTED

1.
 - (a) Apologies for absence received and confirmed by the Council.
 - (b) Enquiry whether anyone intends to film, photograph, or record during this meeting.
 - (c) Declaration of changes to the Register of Interests.
 - (d) Declarations of pecuniary or significant Interest regarding items on the agenda.
 - (e) Requests for Dispensations.
 - (f) Declarations of Lobbying.

2. **Resolution of Minutes: -**
To resolve that the minutes of the Council Meeting held on Wednesday 12th June 2024 be taken as read, confirmed as a correct record, and signed by the Chairman.

3. **Matters arising: -**
From the meeting of Wednesday 12th June 2024.

4. **Finance: -**
 - To review and agree the following: -
 - i Schedule of Online Payments for July 2024.
 - ii Income for month ended June 2024.
 - iii Bank reconciliation for month ended June 2024.
 - iv Budget Analysis for the year 2024/25.

5. **Item: -** Extra speed bumps in Church Lane maybe larger or longer? Possibly one at each end of each stretch 4 in total.

6. **Item: -** To discuss what level of authority the Clerk's Office has to carry out works without bringing it to the Open Spaces Committee.

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7. **Item: -**
 - (a) The Parish Council to re-adopt Terms of Reference for Staffing Committee.
 - (b) The Parish Council to re-adopt Insured Risks.

8. **Item: -**

To discuss and agree the possible event for the VE/VJ Day 80th anniversary in 2025.

9. **To receive the minutes of the following committees: -**

Open Spaces
Planning.

10. **Correspondence: -**

To receive and action as required.

11. **To receive reports: -**

Community Liaison Officer.
Days Green.
Hoggs Green.

12. **Reports from External Meetings.**

Parishioners Questions (Meeting adjourned – minute book closed) - *The period of time designated for public participation at a meeting in accordance with standing order 3(e) is twenty minutes or at the discretion of the chairman. Subject to standing order 3(g) above, a member of the public shall not speak for more than 3 minutes.*

13. **Any other business.**

Meeting Closed.