



HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR
Tel: 01622 892496 Email: clerk@headcornpc.org.uk

Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL OPEN SPACES COMMITTEE for Headcorn will be held in Longmeadow Hall, Village Hall on **Wednesday 10th July 2024 at 6pm.**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

Stefan Christodoulou
Clerk

3rd July 2024

Members of the Public and Press are encouraged to come to the meetings and there is an opportunity to address the Committee at the beginning of the meeting.

BUSINESS TO BE TRANSACTED

1. (a) Apologies for absence received and confirmed by the Council.
(b) Enquiry whether anyone intends to film, photograph, or record any of the meeting.
(c) Declaration of Changes to the Register of Interests.
(d) Declarations of Pecuniary or other significant Interests
(e) Requests for Dispensations.
(f) Declarations of Lobbying.
2. **Public Session** (Meeting adjourned – minute book closed). Members of the Public are invited to address the Committee.
3. To resolve that the minutes of the Committee Meeting held on 12th June 2024, be taken as read, confirmed as a correct record, and signed by the Chairman.
4. To receive an update from Clerk's Office on items from the last meeting of the Open Spaces Committee on 12th June 2024.
5. To receive a Budget Analysis report, expenditures versus budget.
6. To discuss what level of delegated authority the Clerk's Office has to carry out works without bringing it to the Open Spaces Committee.



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7. To discuss Hoggs Bridge gates.
8. To discuss and agree Car Show use of Parsonage Meadow (2025). This has been bought to us from the Village Hall, so issues like cost, access and how they leave the site at the end.
9. To receive correspondence and action, as necessary.
10. Any other business.

Meeting Closed