

HEADCORN PARISH COUNCIL

The Parish Office, Headcorn Village Hall, Church Lane, Headcorn, TN27 9NR

Tel: 01622 892496 Email: clerk@headcornpc.org.uk



Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Full Council Meeting of the PARISH COUNCIL for Headcorn will be held in Longmeadow Hall, Village Hall, Headcorn on **Wednesday 12th February 2025 at 7:00pm.**

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

A handwritten signature in black ink, appearing to be "S Christodoulou".

S Christodoulou (Parish Clerk)

6th February 2025

Members of the Public and Press are encouraged to come to the meetings and there is an opportunity to address the Council at the end of the meeting.

BUSINESS TO BE TRANSACTED

1.
 - (a) Apologies for absence received and confirmed by the Council.
 - (b) Enquiry whether anyone intends to film, photograph, or record during this meeting.
 - (c) Declaration of changes to the Register of Interests.
 - (d) Declarations of pecuniary or significant Interest regarding items on the agenda.
 - (e) Requests for Dispensations.
 - (f) Declarations of Lobbying.

2. **Resolution of Minutes: -**
To resolve that the minutes of the Full Council Meeting held on Wednesday 8th January 2025 be taken as read, confirmed as a correct record, and signed by the Chairman.

3. **Matters arising: -**
From the meeting of Wednesday 8th January 2025.

4. **Finance: -**
 - To review and agree the following: -
 - i Schedule of Online Payments for January 2025.
 - ii Income for month ended January 2025.
 - iii Bank reconciliation for month ended January 2025.
 - iv Budget Analysis for the year 2024/25.

5. **Item: -** To discuss and agree allowing the May Fair to go ahead on Days Green on Monday 5th May 2025.

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6. **Item:** - To discuss and agree quotes received for transfer of the street lighting contract.
7. **Item:** - To discuss and approve installing digital timers for the Christmas Lights.
8. **Item:** - To discuss and approve quote received for installation of additional sockets at the Parish Office.
9. **Item:** - To approve the final price of the CCTV contract.
10. **Item:** - To discuss and approve the options received for cleaning the toilets on Days Green.
11. **Item:** - To discuss and approve the possibility of funding defibrillator training (£50 per person).
12. **To receive the minutes of the following committees: -**
Planning
13. **Correspondence: -**
To receive and action as required.
14. **To receive reports: -**
Community Liaison Officer.
Days Green.
Hoggs Green.
15. **Reports from External Meetings.**

Parishioners Questions (Meeting adjourned – minute book closed) - *The period of time designated for public participation at a meeting in accordance with standing order 3(e) is twenty minutes or at the discretion of the chairman. Subject to standing order 3(g) above, a member of the public shall not speak for more than 3 minutes.*

16. **Any other business.**

Meeting Closed.